

ARDS AND NORTH DOWN BOROUGH COUNCIL

27 January 2022

Dear Sir/Madam

You are hereby invited to attend a meeting of the Environment Committee of the Ards and North Down Borough Council which will be held virtually on Zoom on **Wednesday, 2 February 2022** commencing at **7.00pm**.

Yours faithfully

Stephen Reid
Chief Executive
Ards and North Down Borough Council

A G E N D A

1. Apologies
2. Declarations of Interest
3. Update Report on Glass Recycling Services (Report attached)
4. KNIB Marine Litter Grants (Report attached)
5. Proposed Street Naming – Carleton Bridge Green, Carleton Bridge Park, Carleton Bridge Terrace, Carleton Bridge Way, Newtownards (Report attached)
6. Activity Report for NET Quarter 3 (1 October to 31 December 2021) (Report attached)
7. Review of Reduced Entertainment Licence Renewal Fees (Report attached)
8. Notices of Motion submitted by Councillor Adair and Councillor Edmund

That this Council tasks officers to prepare a report assessing the recent coastal and storm damage caused to Ballywalter Harbour detailing the repair costs with a view to reinstate and repair the Harbour as soon as possible.

9. Any Other Notified Business

*****IN CONFIDENCE*****

10. Extension of Contracts (Report attached)

11. Tender for the Provision of Electric and Gas Supplies for Ards and North Down Council Properties (Report attached)
12. Review of RCV Driver Pay Scales (Report attached)
13. Bangor Aurora Aquatic and Leisure Complex Roof Storm Damage (Report attached)

MEMBERSHIP OF ENVIRONMENT COMMITTEE (16 Members)

Alderman Carson	Councillor Douglas
Alderman M Smith (Vice-Chair)	Councillor Edmund
Alderman Wilson	Councillor Greer
Councillor Armstrong-Cotter	Councillor Kendall
Councillor Boyle	Councillor MacArthur (Chair)
Councillor Cathcart	Councillor McAlpine
Councillor Cummings	Councillor McKee
Councillor Johnson	Councillor Smart

ITEM 3**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Environment
Date of Meeting	02 February 2022
Responsible Director	Director of Environment
Responsible Head of Service	Head of Waste and Cleansing Services
Date of Report	07 January 2022
File Reference	68018
Legislation	
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Update Report on Glass Recycling Services
Attachments	None

It is almost twelve months since the Council overhauled the Glass Bring Bank Recycling Service model and the following report provides an update on how the new service is working as well as information on the kerbside glass recycling service. In consideration of the figures, it should be noted that the Covid-19 Pandemic has seen a major increase in the quantity of glass containers presented from domestic premises, on account of the hospitality sector having to close for several periods. For comparative purposes, 2019/2020-year figures have also been included as a benchmark.

1. Kerbside Glass Collection Service.

With almost 4000 additional glass boxes issued to householders since April 2021, the tonnage collected through the kerbside collection service continues to increase year on year as presented in table 1:

Table 1 – Kerbside collected glass

Year	Glass Collected (Tonnes)
April 2019 – March 2020	2099
April 2020 – March 2021	2787
April 2021 – Dec. 2021	2162 (9 months – 2883 tonnes year-end projection)

2. Household Recycling Centres (HRCs).

The old “beehive” type bottle banks were removed from the nine HRCs during March 2021 and replaced with the new Roll on/off type containers (see image below). This provided additional capacity at all the sites for specific busy periods such as post-Christmas/New Year. The tonnage of glass collected through the HRCs is presented below in Table 2. The increased tonnage would suggest they are being more widely used for glass recycling:

Table 2 – Household Recycling Centre collected glass

Year	Glass Collected (Tonnes)
April 2019 – March 2020	737
April 2020 – March 2021	398*
April 2021 – Dec. 2021	714 (9 months – 952 tonnes year-end projection)

*HRCs were closed for a period due to Covid-19 pandemic.



3. Bring Bank Sites

The number of Bring Bank locations was reduced from 63 to 8. In cases where the Council had an agreement with a business to install bottle banks on their property, the business was given the option of retaining the Bottle Banks and putting in place their own contract with the previous Bring Bank service provider. This company also introduced Bottle Banks at several Service Stations/Shops operated by the Henderson Group.

In terms of the Council sites retained, the car park at Helen’s Bay was not used in view of the ongoing car parking issues and the space required to change over containers. The container earmarked for Helens Bay was relocated to Bloomfield Shopping Centre, to honour an agreement between the Shopping Centre and the legacy Council. Over the summer months, noise complaints were received in respect of the container located at Banks Lane, Ballyholme. Following consultation with Environmental Health and because Bring Bank sites are licensed through the NIEA, who can serve an abatement notice for noise related complaints, the container was removed at the beginning of September to address the issues raised.

Members will recall that in previous years when the Bring Bank service was outsourced, complaints were often received regarding overflowing bottle banks (with excess glass often stacked on the ground around the full banks) - particularly over the peak demand Christmas/New Year period. No such complaints were received over the past year, with the larger container capacity and the proactive and proximate in-house servicing arrangements allowing us to mitigate against these issues arising. The new container design also means that small shards of broken glass cannot escape at the base of the containers, as tended to happen over time with the old-style Glass Bring Bank. The removal of many of the former bottle banks has also freed up additional car parking spaces at a number of Council car parks across the Borough.

The tonnage of glass received through the new containers located at Bring Bank Sites is presented below in Table 3:

Table 3 – Bring Bank Collected Glass

Year	Glass Collected (Tonnes)
April 2019 – March 2020	1567
April 2020 – March 2021	2159*
April 2021 – December 2021	607 (9 months – 809 tonnes year-end projection)

*Additional usage due to HRCs being closed for part of year

The above Bring Bank tonnage does not include the banks retained by businesses and the additional bring bank locations provided directly by the private contractor.

The quantity of glass collected during 2020/21 was over 20% higher than the previous year, highlighting the impact of the Covid-19 pandemic. The tonnage of glass collected, was also the highest achieved by a NI Council. While the projected year end tonnage will be lower than for 20/21, it will exceed the 19/20 tonnage and if

tonnage going directly to the private contractor was included, the overall glass recycling rate for the Borough for the current year, is probably similar to last year. The overall total Council collected glass for recycling is presented in Table 4, with a projected year-end total:

Table 4 - Total Glass recycled via kerbside collections and Bring Banks

Year	Glass Collected (Tonnes)
April 2019 – March 2020	4403
April 2020 – March 2021	5344
April 2021 – December 2021	3483 (projected year end – 4644)

RECOMMENDATION

It is recommended that the Council notes the report.

ITEM 4**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Environment Committee
Date of Meeting	02 February 2022
Responsible Director	Director of Environment
Responsible Head of Service	Head of Waste and Cleansing Services Head of Regulatory Services
Date of Report	19 January 2022
File Reference	92017
Legislation	
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	KNIB Marine Litter Capital Grants
Attachments	None

1.0 Background

The Live Here Love Here Marine Litter Capital Grants are being provided by the Department of Agriculture, Environment and Rural Affairs (DAERA) through the Live Here Love Here collaborative partnership, involving DAERA, ten local Councils, Northern Ireland Housing Executive and Keep Northern Ireland Beautiful.

The Marine Litter Capital Grants will support organisations and groups to purchase items to:

- Prevent litter and plastic pollution from entering the marine environment
- Enhance the environmental management of a local area to reduce marine litter
- Improve the health and wellbeing of communities and marine biodiversity recovery by helping to improve and/or maintain the quality of public open spaces
- Improve the quality of their local environment by changing behaviour through creative concepts to reduce the incidence of littering.

2.0 Grant Allocations 2021/22 – Ards and North Down Borough

Of the 17 projects approved for funding in the current financial year, four (24%) were located in our Borough – with local community groups receiving a total of £53,082 to support a range of exciting and inspiring initiatives designed to meet the objectives of the fund.

2.1 Donaghadee Community Development Association

Grant Allocation: £19,050

Project Location: Coastline in Donaghadee, in particular Ballyvester Beach, the two beaches on the shorefront of the town, the beach at Pinks Green

The group will work with four schools in the region (Donaghadee Primary School, St Anne's Primary School, Ballyvester Primary School, Killard Special School) who will have their own designated area of coastline to litter pick. They will then analyse the litter collected. They will also purchase equipment enabling them to collect water samples for analysis.

2.2 Ards Canal Path Community Group

Grant Allocation: £1,638

Project Location: Ards canal path, Portaferry Road Newtownards

The group will install two bins on Ards canal path to collect litter preventing it from entering the canal and Strangford Lough.

2.3 Citizen Sea

Grant Allocation: £29,880

Project Location: Belfast Harbour and Bangor Marina

The project will purchase a manually operated 'Wasteshark' to target litter in hard-to-reach areas of Belfast Harbour and Bangor Marina. The equipment will remove litter and biohazardous material from the surface of the water, preventing it from drifting further out to sea or reaching the sea-bed.

2.4 Cloughey and District Community Association

Grant Allocation: £2,514

Project Location: Cloughey Car Park

The project will enable the group to install a water bottle filling station for public use at the side of the toilet block at the south end of the Cloughey Car Park, which is a central location in the village.

Officers are delighted that community groups in the Borough have been successful in securing such a high proportion of the new KNIB Marine Litter Capital Grants in the first year of this NI-wide scheme. The Council has been working in partnership to support the groups concerned and assist where possible in the successful delivery of their projects.

The Marine Litter Capital Grant Scheme is scheduled to run for a further three years, and a wide variety of projects associated with protection of the marine environment are liable to be eligible for capital grant support – in line with the objectives of the scheme, set out in this report. In that context, Members are asked to spread the word about this valuable additional source of community funding and encourage groups across the Borough to apply in future.

RECOMMENDATION

It is recommended that the Council notes the report.

ITEM 5**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Environment Committee
Date of Meeting	02 February 2022
Responsible Director	Director of Environment
Responsible Head of Service	Head of Regulatory Services
Date of Report	17 November 2021
File Reference	FP/2021/3314/MAST / 91200
Legislation	The Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995.
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Other <input checked="" type="checkbox"/> If other, please add comment below:
Subject	Proposed Street Naming – Carleton Bridge Green, Carleton Bridge Park, Carleton Bridge Terrace, Carleton Bridge Way, Newtownards
Attachments	None

A development comprising of 21 dwellings is currently under construction on lands adjacent to 64 South Street, Newtownards with further phases planned for future development.

The developer suggests the names Carleton Bridge Green, Carleton Bridge Park, Carleton Bridge Terrace and Carleton Bridge Way, Newtownards due to the site being opposite the historic Carleton Bridge which has been recorded on historical maps since circa 1900's and is in keeping with the locality of the area.

RECOMMENDATION

It is recommended that Carleton Bridge Green, Carleton Bridge Park, Carleton Bridge Terrace and Carleton Bridge Way, Newtownards, be adopted.

Unclassified

That Council accept the general name and delegate acceptance of suffixes to the Building Control department.

ITEM 6**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Environment Committee
Date of Meeting	02 February 2022
Responsible Director	Director of Environment
Responsible Head of Service	Head of Regulatory Services
Date of Report	13 January 2022
File Reference	92009
Legislation	Dogs NI Order 1983 Litter NI Order 1994 Clean Neighbourhoods and Environment Act (NI) 2011
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below: If other, please add comment below:
Subject	Activity Report for Neighbourhood Environment Team from 1 st October 2021 to 31 st December 2021
Attachments	Appendix A - List of Fixed Penalties Issued by Type and Location

1.0 Introduction

The information provided in this report covers, unless otherwise stated, the period 1 October 2021 to 31 December 2021. The aim of the report is to provide members with details of some of the key activities of the Team, the range of services it provides along with details of level of performance.

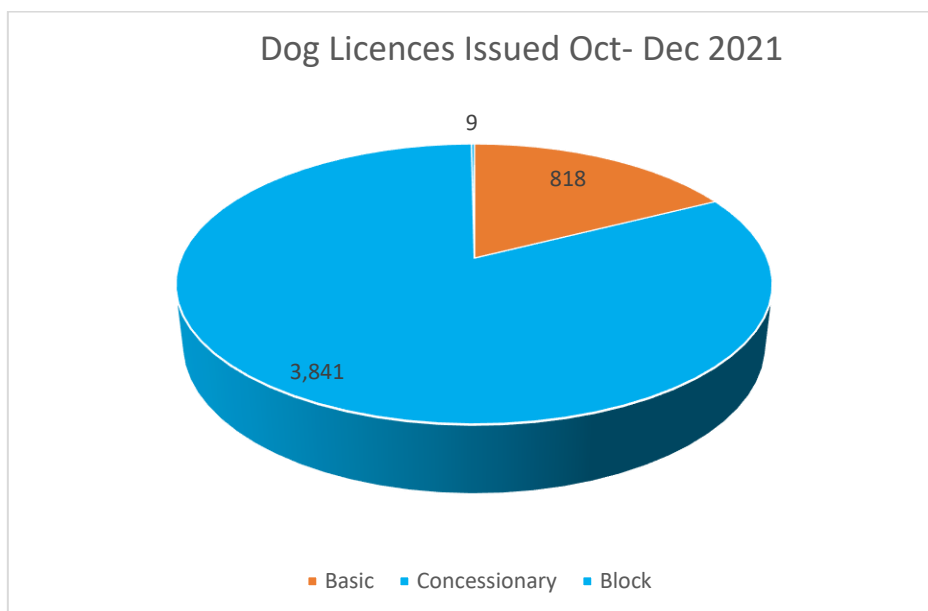
2.0 Applications to the Neighbourhood Environment Team

The Dogs (NI) Order 1983

It should be noted that these figures include block licences where one licence can be issued for multiple dogs in specific circumstances.

	Period of Report 01/10/2021 – 31/12/2021
Dog Licences Issued during the three months	4,659

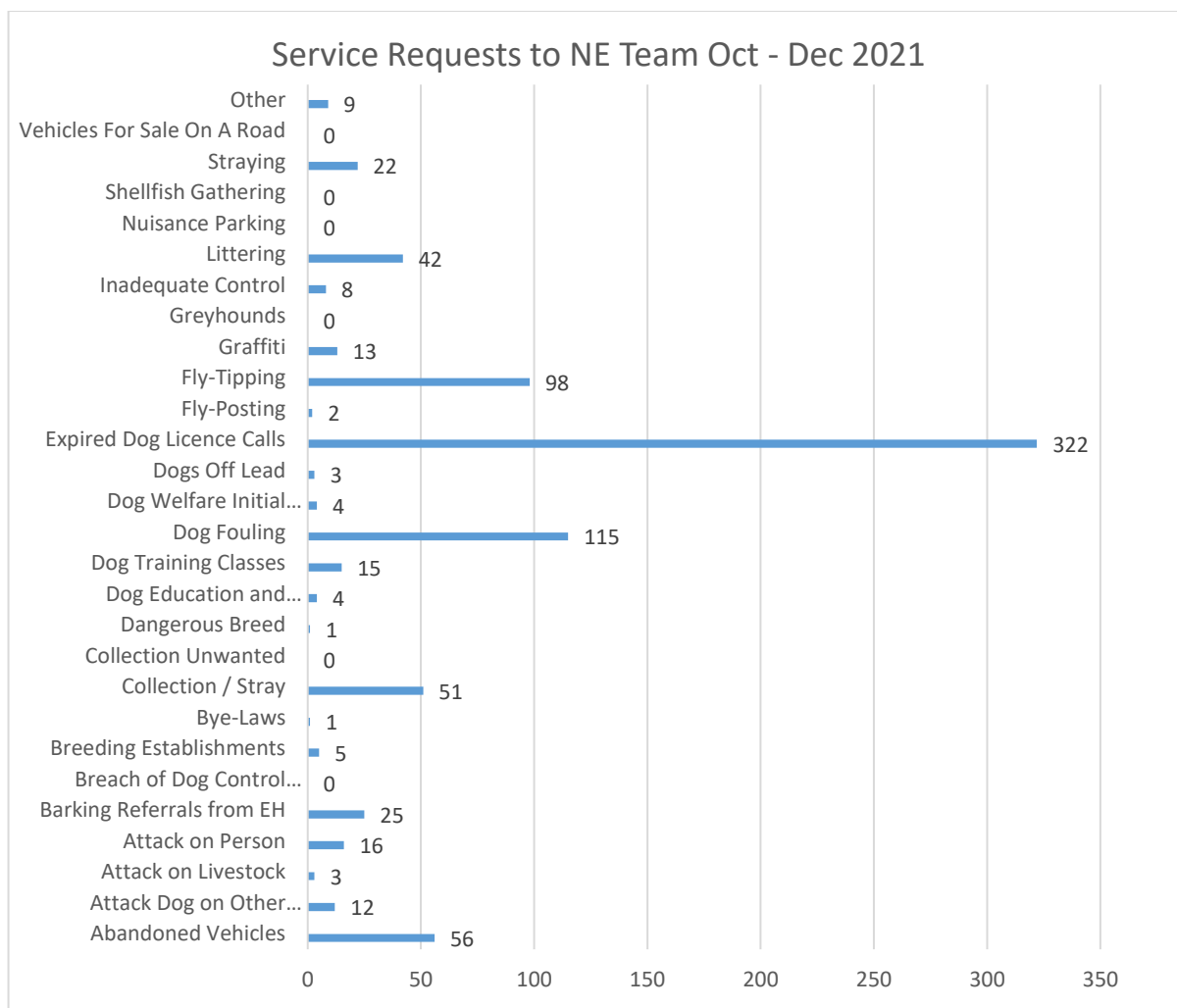
Concessionary licences remain at 82% of dog licences issued over the period. This includes the categories of neutering (£5) / over 65 (Free – first dog) / over 65 subsequent dog (£5) and income related benefits (£5). Standard dog licence £12.50 and block licence £32.



3.0 Investigations

The Neighbourhood Environment Team responds to a range of service requests. In terms of time spent, some types of service requests will be completed immediately whilst others require a longer-term strategy to find a resolution. The total number of service requests have been outlined together with a sample of the types of requests received.

	Period of Report October to December 2021
Service Requests Received	831



4.0 Non-Compliance

Prosecutions

Period of Report October to December 2021	Total Prosecutions 25
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Fixed Penalty Notices

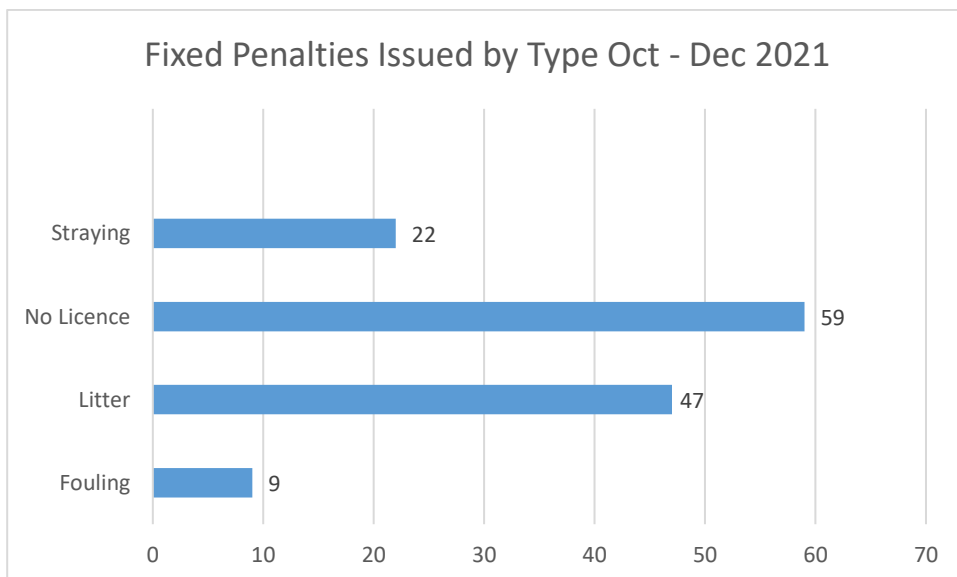
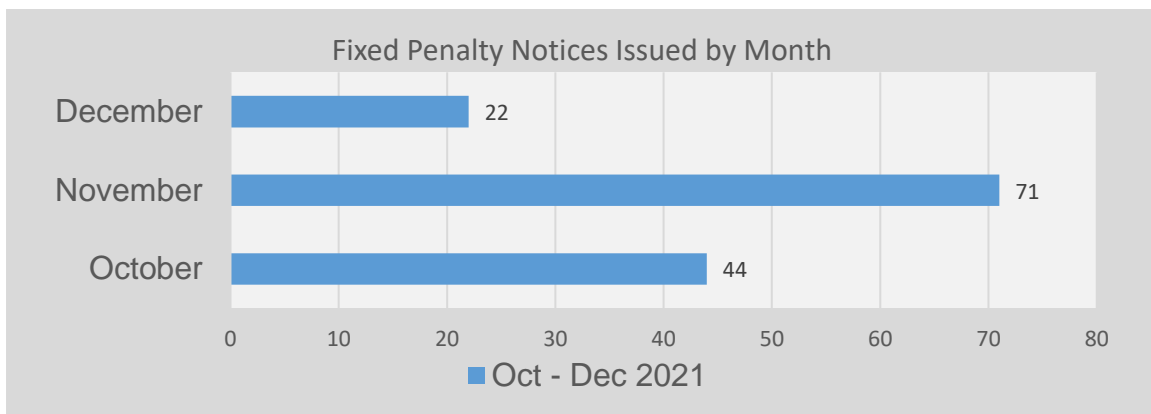
In addition to cases being prosecuted through the court, 137 fixed penalty notices have been issued in respect of various matters. This continues to demonstrate a sustained Council focus upon detecting and punishing those who persist in committing environmental offences in the Borough and highlights the effective patrolling regime of the Neighbourhood Environment Enforcement Team who are responsible for enforcement detections. In addition, they had responsibility for the opening and closing of cemeteries and play parks during the period of report. The main categories of fixed penalties are shown below. Other categories exist i.e. breach of dog control conditions, exclusion order and off lead offences. The offer of an £80 Fixed Penalty Fine is an opportunity to discharge liability to prosecution.

A payment period of 28 days is permitted. If paid within 14 days, the fine is discounted to £60. It should be noted that there were significant sickness absences and recruitment delays during the period of report. This has impacted on the number of notices issued.

	Period of Report 3 months
Fouling	9
Litter	47
No Dog Licence	59
Straying	22

The following graphs demonstrate:

1. the total number of fixed penalties issued by the Neighbourhood Environment Team during each month of the period of report
2. the fixed penalties issued during the period of report by type



Appendix A to this report provides a Street level location for each of the penalty fines issued during the period of report 1 October to 31 December 2021.

RECOMMENDATION

It is recommended that the Council notes the report.

Appendix A - List of Fixed Penalties Issued by Type and Location

No Licence x 3	Whinney Hill Cottages	Holywood
No Licence	Bingham Street	Bangor
No Licence	Strand Avenue	Holywood
No Licence	Rectory Park	Kircubbin
No Licence	Harbour Road	Portavogie
No Licence	Killaire Wood Lane	Bangor
No Licence	Killaire Wood Lane	Bangor
No Licence	Longfield Way	Ballyhalbert
Litter	Asda Car Park	Bangor
Litter	Cloughy Car Park	Cloughy
Litter	Castlebawn Shopping Centre Car Park	Newtownards
Litter	McDonalds Car Park	Newtownards
Litter	Castlebawn Shopping Centre Car Park	Newtownards
Fouling	Banks Lane Seafront	Bangor
Litter	Ards Shopping Centre	Newtownards
No Licence	Edenvale Crescent	Newtownards
No Licence	East Street	Newtownards
No Licence	Chesterbrook Crescent	Newtownards
No Licence	Croft Road	Holywood
Straying	Croft Road	Holywood
Litter	Movieland Car Park	Newtownards
Litter	Movieland Car Park	Newtownards
Litter	Movieland Car Park	Newtownards
Litter	Balloo Road	Bangor
Straying	Ashbury Avenue	Bangor
Litter	Castlebawn Roundabout	Newtownards
Straying	Leslie Hill	Donaghadee
Litter	Castlebawn Shopping Centre Car Park	Newtownards
No Licence	Croft Road	Holywood
No Licence	Cannyreagh Road	Donaghadee
No Licence	Pinehill Avenue	Bangor
Straying	Hawthorne Hill	Newtownards
Litter	Castlebawn Shopping Centre Car Park	Newtownards
No Licence	Oak Ave	Ballyhalbert
No Licence	Blenheim Drive	Newtownards
Fouling	Portaferry Terminal	Portaferry
Litter	Ards Shopping Centre	Newtownards
Litter	Groomsport Beach	Groomsport
No Licence	Ballycrochan Road	Bangor
No Licence	Binnian Place	Newtownards
No Licence	Inishargie Gardens	Bangor
No Licence	De Wind Dr	Comber
No Licence	Laurelbank Park	Portaferry
No Licence	Valetta Park	Newtownards
No Licence	Main Road	Portavogie

Unclassified

No Licence	Cranmore Point	Kircubbin
No Licence	Cornmill Way	Millisle
No Licence	Cornmill Way	Millisle
Litter	Ards Shopping Centre Car Park	Newtownards
Fouling	Killynether Park	Newtownards
No Licence	Marcella Park	Newtownards
No Licence	Ballygelagh Road	Kircubbin
No Licence	Ballynoe Gardens	Bangor
No Licence	Ballyreagh Way	Newtownards
No Licence	Ballyreagh Way	Newtownards
No Licence	Croft Road	Holywood
No Licence	Croft Road	Holywood
No Licence	Croft Road	Holywood
Litter	Ards Shopping Centre Car Park	Newtownards
Litter	Ards Shopping Centre Car Park	Newtownards
No Licence	Abbots Court	Newtownards
Straying	Church Street	Newtownards
No Licence	Dicksonia Drive	Newtownards
No Licence	Lansdowne Road	Newtownards
Litter	Banks Lane Car Park	Bangor
Straying	Torgrange Garage	Holywood
Litter	Queens Parade	Bangor
Fouling	Rutherglen Park	Bangor
No Licence	Rutherglen Park	Bangor
No Licence	Abbot Walk	Newtownards
No Licence	Cairnville Park	Bangor
Litter	Ards Shopping Centre Car Park	Newtownards
Litter	Ards Shopping Centre Car Park	Newtownards
Litter	Ballyree Drive	Bangor
Straying	Sherwood Road	Bangor
Litter	Castlebawn Shopping Centre Car Park	Newtownards
Litter	Kiltonga Car Park	Newtownards
Straying	Castle Park	Bangor
Litter	Ards Shopping Centre Car Park	Newtownards
Litter	Ards Shopping Centre Car Park	Newtownards
Litter	Comber Leisure Centre Car Park	Comber
No Licence	Stonebridge Avenue	Newtownards
Litter	Movieland Car Park	Newtownards
Litter	Omniplex Bangor car park	Bangor
Litter	Castlebawn Car park	Newtownards
Litter	Tesco Castlebawn	Newtownards
Straying	Jubilee Vets	Newtownards
Litter	Ards Shopping Centre Car Park	Newtownards
Fouling	Cairn Wood	Newtownards
Litter	Cairn Wood	Newtownards
Litter	Kingsland Car Park	Bangor

Unclassified

Litter	Ards Shopping Centre Car Park	Newtownards
Litter	Asda Car Park	Bangor
Litter	Ards Shopping Centre Car Park	Newtownards
Litter	Castlebawn Shopping Centre Car Park	Newtownards
Litter	Ards Shopping Centre Car Park	Newtownards
No Licence	Eastway	Bangor
No Licence	Eastway	Bangor
Straying	Belfast Road	Bangor
Straying	Clandeboyne Play Park	Bangor
Straying	Beatrice Road	Bangor
Fouling	Cloughey Beach Car Park Grass Area	Cloughey
Litter	Movieland Car Park	Newtownards
Litter	Movieland Car Park	Newtownards
Litter	Movieland Car Park	Newtownards
Straying	Lineybrook Cottages	Bangor
Straying	Natural Raw Feeding, Main St	Millisle
Straying	Russells Garage	Newtownards
Litter	Abbey Street	Bangor
Litter	KFC Movieland	Newtownards
Litter	Bloomfield Shopping Centre Car Park	Bangor
Litter	Castlebawn Car Park	Newtownards
Fouling	Ward Arras Playing Fields	Bangor
Straying	Ballyblack Road, Ards	Newtownards
Straying	Norfolk Avenue	Donaghadee
No Licence	Jubilee Vets	Newtownards
No Licence	Adela Gardens	Comber
No Licence	Victoria Gardens	Ballyhalbert
Straying	Seacliff Road	Bangor
No Licence	Cairnville Park	Bangor
Straying	Ballyree Dr	Bangor
Fouling	Cairn Wood	Newtownards
Straying	Abbey Street	Bangor
Straying	Regent School	Newtownards
No Licence	Cypress Crescent	Donaghadee
No Licence	Ashbrooke	Donaghadee
No Licence	Rathgill Meadow	Bangor
No Licence	Ashley Gardens	Bangor
No Licence	Main Street	Greyabbey
No Licence	Larch Hill	Holywood
No Licence	Stratford Avenue	Bangor
Littering	Blenheim Drive	Newtownards
Straying	Cloughey Road	Portaferry
No Licence	Hampton Drive	Bangor
No Licence	Hampton Drive	Bangor

ITEM 7**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Environment Committee
Date of Meeting	02 February 2022
Responsible Director	Director of Environment
Responsible Head of Service	Head of Regulatory Services
Date of Report	06 January 2022
File Reference	90101
Legislation	
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Review of Reduced Entertainment Licence Renewal Fees
Attachments	Appendix 1 - Letter from Department for Communities

The Minister for Communities decided in 2021 to amend the Entertainment licensing fees structure to introduce a nominal fee of £1 for renewal applications made between 6 April 2021 until 5 April 2022.

This applied to all categories of licence and was introduced to help alleviate hardship being experienced by the hospitality industry as a result of COVID-19 restrictions.

The Department is now reviewing the fee structure and has asked for the Council's views and comments on whether:

- A. there is a need to extend this measure beyond the current period or,
- B. should the fees revert to their pre-April 2021 levels with effect from April 2022.

It should be noted that when they discussed this matter before the new fee was introduced Members agreed to write to the Department to propose that the £1 fee should also apply to licences for premises that had lapsed during the COVID-19 restrictions otherwise they would have to pay the full fee to reopen their business.

Unclassified

The Department did not agree to implement that additional change but advised that there would be a review of the fees at a later date.

The impact of the £1 fee is illustrated below, in relation to the licence fee income over the past three years:

	2019/20	2020/21	2021/22
Fees collected	£42,782	£17,525	£22,082

It is considered that the measure to reduce the renewal fee to £1 has helped support local entertainment businesses, especially as they have had little opportunity to use their licences since the start of the COVID19 restrictions.

There are essentially two options available to the Council:

Option 1 – Respond to the letter from the Department, in support of retaining the £1 renewal application fee for the incoming year. As 2022/23 budgets have already been set based on an assumption of fees returning to normal, were the Department to continue the £1 renewal fee this would lead to a budget deficit of around £20K. In those circumstances, the Council could where necessary make up this budget deficit from its Covid Reserve Fund.

Option 2 – Respond to the letter from the Department, in support of a return to normal renewal fees for the incoming year. Arguably, by April onwards entertainment venues are likely to be able to resume much more normal business operations, and the support offered by the licence renewal fee reduction is not required in the same way as before.

RECOMMENDATION

That the Council decides which option to adopt in responding to the letter from the Department for Communities.



Chief Executive of each District Council

Local Government & Housing
Regulation Division
Social Policy Unit
Level 10, Causeway Exchange
1-7 Bedford Street
Belfast BT2 7EG

Tel: (028) 90 823140

Email: social.policy@communities-ni.gov.uk

19 January 2022

Dear Chief Executive

REVIEW OF REDUCED FEES FOR ENTERTAINMENTS LICENCES

Under Schedule 1 to the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985 any application to a district council for the grant, renewal, transfer or variation of an entertainments licence must be accompanied by such fee as the Department for Communities may from time to time determine.

You may recall that with effect from 6 April 2021 the Minister for Communities decided that the Department should amend the licensing fees structure to introduce a nominal fee of £1 for renewal applications only, for all categories of entertainments licence (Local Government Circular 4/2021 refers). This easement was introduced in order to alleviate hardship being experienced by the hospitality industry as a result of COVID-19 restrictions, the reduction to remain in place for the duration of the 2021/2022 financial year subject to review.

As we approach the end of the 2021/22 financial year I am writing to seek your Council's views and comments on whether:

- A. there is a need to extend this measure beyond this period or,
- B. the fees should revert to their pre April 2021 levels with effect from April 2022.

In addition, could I also ask that you complete the return at Annex 1 in relation to the numbers and types of entertainment licences issued by your council since 1 January 2021 to date.

I would be grateful for responses to social.policy@communities-ni.gov.uk by 9 February 2022.

Yours sincerely

Liam Quinn
Assistant Director of Local Government and Housing Regulation

District Council:

ENTERTAINMENTS LICENCES ISSUED SINCE 1 JANUARY 2021 TO DATE

Capacity	Occasional Licences			Full Licences			Other Categories			
	Fee £	No. Applications	Income £	Fee £	No. Applications	Income £	Category	Fee £	No. Applications	Income £
not more than 100 persons	50			100			Circuses	50		
101-200 persons	75			150			Occasional (church halls, schools, etc)	50		
201-300 persons	125			250			Snooker halls, gaming centres, etc.			
301-500 persons	200			400			Variation of Licence	100		
501-1,000 persons	375			750			Vol. organisations (indoor)	80		
Over 1,000 persons	500			1,000			Vol. Organisations (outdoor);- not more than 500 persons over 500 persons	125 250		
							Non-Vol. organisations (outdoor);- not more than 500 persons over 500 persons	1,000 2,000		
TOTALS										

Signed: Date: