

ARDS AND NORTH DOWN BOROUGH COUNCIL

Policy Screening Form

1.	Policy Reference (Equality use only)	E 275
2.	Policy Name	Amendment to Burial Rules
3.	Existing / Revised / New Policy	Revised
4.	Responsible Officer	Director of Community and Wellbeing
5.	Description of policy to be screened	<p>Amendments made to the Council's current Cemetery Pricing Policy would allow those that previously resided in the Borough and were due to live back in the Borough (following a period of living overseas) to qualify for the residents' discount. i.e., if The deceased's family can produce evidence that would indicate 'imminent residency'.</p> <p>The proposed changes are below:</p> <ul style="list-style-type: none"> •Evidence provided that other statutory authorities had provided a new form of identification such as a driving licence to the deceased within three months prior to the date of death that included an address within the Borough. •Evidence of an imminent return to the Borough, such as flight tickets or other evidence of travel arrangements. •Evidence that this return was intended to be permanent at the time, evidence would include a tenancy or mortgage agreement.
	Aims and Expected Outcomes – what is the Policy expected to achieve?	The above amendments made to the Cemetery Pricing Policy will allow those who previously lived in the Borough and had been living overseas and were due to return to live in the Borough to qualify for the residents' discount. i.e., if the deceased's family can produce evidence that would indicate 'imminent residency'.
6.	Section 75 categories which might be expected to benefit and how they may benefit.	All section 75 categories are due to benefit from the above amendments
7.	Factors which could contribute	If the above Policy is not adhered to or family members

	to / detract from the intended aims / outcomes of the Policy when being implemented	cannot produce the required evidence.
--	-------------------------------------------------------------------------------------	---------------------------------------

8.	The main stakeholders on whom the policy will impact. For example, Employees, Potential Service Users and Community Groups Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate	The Council, Elected Members, all those who reside or have previously resided in the Borough, those families wishing to use the Councils burial sites. Undertakers, clergy and those taking the burial services at the grave side.
----	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

9.	Please provide details of other policies which have a bearing on this one.	
	<p>E 2 Pricing Schedule</p> <p>E 12 Burial Rules</p> <p>E 27 Lands and Property Policy</p> <p>E 41 Burial Charges and Boundary Change Considerations for opening or transfer of graves</p> <p>E 58 Ards and North Down Borough Council Pricing Schedule 2016 – 2017</p> <p>E 68 Policy for the Provision of Memorial Benches</p> <p>E 159 Introduction of the removal of burial charges for under 18 year olds</p> <p>E 225 Cemeteries Pricing Policy 2021 – 2022</p> <p>E 233 Future Cemetery Provision Project Brief</p>	<p>Ards and North Down Borough Council</p> <p>Other bodies</p>

***** This data is generic to the Borough. You may be required to include geographical area specific data or other relevant data such as more specific groups eg age, depending on the policy and its aim.**

10.	Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to :											
	Religious Belief	<p>Summary: The Northern Ireland Census 2011 (NISRA) statistics for the Borough area showed that 75% are or have been brought up in Protestant and Other Christian (including Christian related) religions. While this varied across the borough from 17% in Portaferry ward to 87% in Carrowdore ward this does not have any relation to this policy. These compared to 48% for Northern Ireland as a whole. See table below</p> <p>Data: Religion or Religion Brought up in (Numbers with % in brackets)</p> <table border="1"> <tr> <td></td> <td>All usual residents</td> <td>Catholic</td> <td>Protestant and Other Christian</td> <td>Other Religions</td> <td>None</td> </tr> </table>						All usual residents	Catholic	Protestant and Other Christian	Other Religions	None
	All usual residents	Catholic	Protestant and Other Christian	Other Religions	None							

				(including Christian related)		
Northern Ireland	1,810,863 (100%)	817,385 (45%)	875,717 (48%)	16,592 (1%)	101,169 (6%)	
Ards and North Down Borough Council	156,672 (100%)	20,550 (13%)	117,589 (75%)	1,729 (1%)	16,804 (11%)	

Source: [Religion or religion brought up in. Census 2011, NISRA](#)

Political Opinion

Summary:

Electoral Office data from recent Local Government elections detail the political representation on Ards and North Down Council, The Stormont Executive for this electoral area and Westminster election. This data is an approximate measure of political opinion of the voting electorate within the Borough. Turnout to vote in North Down and Strangford constituencies tend to be lower than the rest of NI suggesting less strong political opinions. Of those who do turn out, the results show preferences for voting Unionist parties.

See table below

Data:

Council Election results

The most recent local council election (2nd May 2019) showed:

	Eligible Electorate	Votes Polled (% Turnout)	Elected Candidate										
			DUP	Sinn Féin	UUP	SDLP	Alliance	Independent	TUV	Green	PUP	Aontu	CCLA
Northern Ireland	1,305,553	687,733 (52.7%)	122	105	75	59	53	24	6	8	3	1	1
Ards and North Down Borough Council	112,077	47,161 (42.1%)	14		8	1	10	3	1	3			
Ards Peninsula (DEA)	16,656	7,369 (44.2%)	3		1	1	1						

Bangor Central (DEA)	17,194	6,678 (38.8%)	2	1	1	1	1	1			
Bangor East and Donagha dee (DEA)	16,956	6,915 (40.8%)	2	2	1	1					
Bangor West (DEA)	13,479	5,448 (40.4%)	1	1	2			1			
Comber (DEA)	13,681	6,272 (45.8%)	2	1	1		1				
Hollywood and Clandeboye (DEA)	14,158	6,229 (44.0%)	1	1	2			1			
Newtownards (DEA)	19,953	8,250 (41.4%)	3	1	2	1					

Source: [The Electoral Office, NI](#)

Racial Group	Summary: NISRA, NINIS and Northern Ireland Strategic Migration Partnership data provide up to date data. The 2011 census showed that 32,000 (1.8%) of the usually resident population in Northern Ireland is from a minority ethnic background. Within the borough, the 2011 Census showed that 1.5% (2,300) were from a minority ethnic background. Across the borough this ranged from 5.2% in Loughview ward to 0.3% in Lisbane ward. See table below										
	Data: Ethnic Group (Numbers with % in brackets)										
		All usual residents	White	Chinese	Indian	Bangladeshi	Other Asian	Black African	Black Other	Mixed	Other
Northern Ireland	1,810,863 (100%)	1,778,449 (98%)	6,303 (0%)	6,198 (0%)	540 (0%)	6,089 (0%)	2,345 (0%)	12,710 (0%)	6,014 (0%)	3,654 (0%)	
Ards and North Down Borough	156,672	154,365 (99%)	406 (0%)	283 (0%)	177 (0%)	415	139	132	556	199	

Council	(100%))	(0 %)	(0 %)	(0 %)	(0 %)	(0 %)
Ards Peninsula	22,797 (100%)	22,641 (99%)	29 (0%)	17 (0%)	5 (0%)	17 (0%)	6 (0%)	2 (0%)	54 (0%)	26 (0%)	
Bangor Central	23,524 (100%)	24,469 (98%)	105 (0%)	43 (0%)	17 (0%)	43 (0%)	26 (0%)	32 (0%)	11 (0%)	38 (0%)	
Bangor East and Donaghadee	24,892 (100%)	22,648 (99%)	56 (0%)	27 (0%)	10 (0%)	91 (0%)	11 (0%)	2 (0%)	82 (0%)	19 (0%)	
Bangor West	22,946 (100%)	17,763 (98%)	19 (0%)	135	2 (0%)	11 (0%)	3 (0%)	26 (0%)	73 (0%)	15 (0%)	
Comber	18,152 (100%)	18,216 (99%)	30 (0%)	8 (0%)	9 (0%)	35 (0%)	4 (0%)	8 (0%)	55 (0%)	17 (0%)	
Hollywood and Clandeboye	18,382 (100%)	20,061 (98%)	65 (0%)	31 (0%)	23 (0%)	81 (0%)	81 (0%)	56 (0%)	1 (0%)	61 (0%)	
Newtownards	20,560 (100%)	27,841 (99%)	105 (0%)	20 (0%)	111 (0%)	30 (0%)	8 (0%)	6 (0%)	75 (0%)	20 (0%)	

Source: [Ethnic Group, Census 2011, NISRA](#)

Age	<p>NISRA have published population projections for the Borough which show that the proportion of those aged 85 and over are expected to more than double within the next 25 years.</p> <p>ANDBC has the highest % population of older people in Northern Ireland.</p> <p>See table below</p> <p>Data:</p> <p>Age Groups (Numbers with % in brackets)</p> <table border="1"> <thead> <tr> <th></th> <th>0-15</th> <th>16-39</th> <th>40-64</th> <th>65+</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>385,200 (21%)</td> <td>583,116 (31%)</td> <td>591,481 (32%)</td> <td>291,824 (16%)</td> <td>1,851,621 (100%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>29,801 (19%)</td> <td>43,239 (27%)</td> <td>54,094 (34%)</td> <td>31,663 (20%)</td> <td>158,797 (100%)</td> </tr> </tbody> </table> <p>Sources: Demography and Methodology Branch, NISRA World Health Organization</p>		0-15	16-39	40-64	65+	Total	Northern Ireland	385,200 (21%)	583,116 (31%)	591,481 (32%)	291,824 (16%)	1,851,621 (100%)	Ards and North Down Borough Council	29,801 (19%)	43,239 (27%)	54,094 (34%)	31,663 (20%)	158,797 (100%)
	0-15	16-39	40-64	65+	Total														
Northern Ireland	385,200 (21%)	583,116 (31%)	591,481 (32%)	291,824 (16%)	1,851,621 (100%)														
Ards and North Down Borough Council	29,801 (19%)	43,239 (27%)	54,094 (34%)	31,663 (20%)	158,797 (100%)														
Marital Status	<p>The 2011 Northern Ireland Census showed that 48% of adults (those aged over 16 years of age) in Northern Ireland were either married or in a registered same-sex civil partnership. Within the borough, 54% of adults fell into this category. This varies across the borough from 36% in Central (Ards) ward to 64% in Lisbane ward.</p>																		

	<p>See table below</p> <p>Data:</p> <p>Marital Status (All aged 16+) (Numbers with % in brackets)</p> <table border="1"> <thead> <tr> <th></th> <th>All usual residents</th> <th>Single (never married or never registered a same-sex civil partnership)</th> <th>Married</th> <th>In a registered same-sex civil partnership</th> <th>legally married or still legally in a same-sex civil partnership)</th> <th>Divorced or formerly in a same-sex civil partnership which is now legally dissolved</th> <th>Widowed or surviving partner from a same-sex civil partnership</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>1,431,540 (100%)</td> <td>517,393 (36%)</td> <td>680,831 (48%)</td> <td>1,243 (0%)</td> <td>56,911 (4%)</td> <td>78,074 (5%)</td> <td>97,088 (7%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>126,945 (100%)</td> <td>36,730 (29%)</td> <td>67,866 (53%)</td> <td>123 (0%)</td> <td>4,328 (3%)</td> <td>8,548 (7%)</td> <td>9,350 (7%)</td> </tr> </tbody> </table> <p>Source: Northern Ireland 2011 Census, Marital Status</p>		All usual residents	Single (never married or never registered a same-sex civil partnership)	Married	In a registered same-sex civil partnership	legally married or still legally in a same-sex civil partnership)	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	Widowed or surviving partner from a same-sex civil partnership	Northern Ireland	1,431,540 (100%)	517,393 (36%)	680,831 (48%)	1,243 (0%)	56,911 (4%)	78,074 (5%)	97,088 (7%)	Ards and North Down Borough Council	126,945 (100%)	36,730 (29%)	67,866 (53%)	123 (0%)	4,328 (3%)	8,548 (7%)	9,350 (7%)
	All usual residents	Single (never married or never registered a same-sex civil partnership)	Married	In a registered same-sex civil partnership	legally married or still legally in a same-sex civil partnership)	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	Widowed or surviving partner from a same-sex civil partnership																		
Northern Ireland	1,431,540 (100%)	517,393 (36%)	680,831 (48%)	1,243 (0%)	56,911 (4%)	78,074 (5%)	97,088 (7%)																		
Ards and North Down Borough Council	126,945 (100%)	36,730 (29%)	67,866 (53%)	123 (0%)	4,328 (3%)	8,548 (7%)	9,350 (7%)																		
Sexual orientation	<p>Summary:</p> <p>It should be noted that no reliable data is available on sexual orientation-NISRA are currently examining methodology on how to measure this. However, the 2011 census indicates that less than 1% of the Northern Ireland adult population (those aged 16 years and over) were in a registered same-sex civil partnership. This was similar to the borough as a whole. The Continuous Household Survey in Northern Ireland estimated this figure between 0.9% and 1.9% in 2015-2016. The Office for National Statistics estimates a similar range for the United Kingdom (1.7%).</p> <p>Source: Northern Ireland 2011 Census, Marital Status ONS 2015 Sexual Identity</p>																								
Men & Women generally	<p>According to census (NISRA) almost half of the population of Northern Ireland were male (49%) and this was similar throughout Ards and North Down Borough Council (48%). See table below</p> <p>Data:</p> <table border="1"> <thead> <tr> <th></th> <th>Males</th> <th>Females</th> <th>All</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>887,323 (49%)</td> <td>923,540 (51%)</td> <td>1,810,863 (100%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>75,920 (48%)</td> <td>80,752 (52%)</td> <td>156,672(100%)</td> </tr> </tbody> </table> <p>Source: Age Structure, Census 2011, NISRA Review of statistical classification and delineation of settlements, NISRA</p>		Males	Females	All	Northern Ireland	887,323 (49%)	923,540 (51%)	1,810,863 (100%)	Ards and North Down Borough Council	75,920 (48%)	80,752 (52%)	156,672(100%)												
	Males	Females	All																						
Northern Ireland	887,323 (49%)	923,540 (51%)	1,810,863 (100%)																						
Ards and North Down Borough Council	75,920 (48%)	80,752 (52%)	156,672(100%)																						
Disability	The 2011 Census (NISRA) showed that 20% of the population in Ards and North																								

	<p>Down area had a health issue or disability (including those related to old age) which has lasted or expected to last at least 12 months. (This was similar to the Northern Ireland figure of 21%.)</p> <p>Disability Living Allowances, 2015</p> <table border="1"> <thead> <tr> <th></th> <th>2015 (Disability Living Allowance Recipients)</th> <th>2015 (Multiple Disability Benefits) *MDB is aggregated data from Attendance Allowance, Disability Living Allowance, Incapacity Benefit and Severe Disablement Allowance data, and data for Employment and Support allowance</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>209,280</td> <td>251,490</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>13,840</td> <td>18,080</td> </tr> <tr> <td>Ards Peninsula</td> <td>2,920</td> <td>n/a</td> </tr> <tr> <td>Bangor Central</td> <td>2,250</td> <td>n/a</td> </tr> <tr> <td>Bangor East and Donaghadee</td> <td>1,740</td> <td>n/a</td> </tr> <tr> <td>Bangor West</td> <td>1,650</td> <td>n/a</td> </tr> <tr> <td>Comber</td> <td>1,270</td> <td>n/a</td> </tr> <tr> <td>Hollywood and Clondeboye</td> <td>1,180</td> <td>n/a</td> </tr> <tr> <td>Newtownards</td> <td>2,840</td> <td>n/a</td> </tr> </tbody> </table> <p>Northern Ireland Census 2011 Long-term health problem or disability by long-term problem or disability</p>		2015 (Disability Living Allowance Recipients)	2015 (Multiple Disability Benefits) *MDB is aggregated data from Attendance Allowance, Disability Living Allowance, Incapacity Benefit and Severe Disablement Allowance data, and data for Employment and Support allowance	Northern Ireland	209,280	251,490	Ards and North Down Borough Council	13,840	18,080	Ards Peninsula	2,920	n/a	Bangor Central	2,250	n/a	Bangor East and Donaghadee	1,740	n/a	Bangor West	1,650	n/a	Comber	1,270	n/a	Hollywood and Clondeboye	1,180	n/a	Newtownards	2,840	n/a
	2015 (Disability Living Allowance Recipients)	2015 (Multiple Disability Benefits) *MDB is aggregated data from Attendance Allowance, Disability Living Allowance, Incapacity Benefit and Severe Disablement Allowance data, and data for Employment and Support allowance																													
Northern Ireland	209,280	251,490																													
Ards and North Down Borough Council	13,840	18,080																													
Ards Peninsula	2,920	n/a																													
Bangor Central	2,250	n/a																													
Bangor East and Donaghadee	1,740	n/a																													
Bangor West	1,650	n/a																													
Comber	1,270	n/a																													
Hollywood and Clondeboye	1,180	n/a																													
Newtownards	2,840	n/a																													

Dependents	<p>Summary: In considering this dimension the following have been included: persons with responsibility for the care of a child, children, a person with a disability and or an older person. According to the Continuous Household Survey, 2013-2016, 37% of Ards and North Down claimed to have a dependent (This did not differentiate on the type of dependent). According to the 2011 Census, 7,474 households in Ards and North Down had a dependent child under the age of 4 (This might give an indication on the numbers who would have buggies or prams).</p> <p>Sources: Continuous Household Survey</p>
------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

11.	Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision?
Religious Belief	The needs of all groups with relation to cemeteries are very

Political Opinion	broadly the same, that is, for availability of burial or burial of cremated remains in Council cemeteries at an affordable price. There are some religious beliefs that prescribe that the dead must be buried in particular direction or that certain practices such as cremation are prohibited. Where these can be met this is adhered to – however this policy is in relation to cost of the services and the criteria is not an additional cost. Under 18 year olds are all buried free of charge within Council policy.
Racial Group	
Age	
Marital Status	
Sexual orientation	
Men & Women generally	
Disability	
Dependents	

Does this Policy require an Equality Impact Assessment?

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	There is an equal impact on all Section 75 groups of the prices for cemetery services, however the changes to the policy is in relation to cost of the services for those that previously resided in the Borough and were due to live back in the Borough (following a period of living overseas) if the evidence cannot be produced to prove this, it may impact on additional costs to some of the S75 categories..	Minor
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	No, the evidence that must be supplied will be applied equitably across the full range of the services provided through the cemeteries and burial services.	
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

3.	To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?		
		Details of Impact	Level of Impact Minor/Major/None

	Religious Belief	There is no impact on Good Relations as a result of the evidence to be provided as they apply equally to all people or different Religious Belief, Political Opinion or Racial Groups living inside or outside the Borough.
	Political Opinion	
	Racial Group	

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?			
		<table border="1"> <tr> <td>If "Yes" provide details</td> <td>If "No" provide details</td> </tr> </table>	If "Yes" provide details	If "No" provide details
	If "Yes" provide details	If "No" provide details		
	Religious Belief	No, the evidence must apply equally to all people and there is no difference for any needs in relation to the Good Relations dimensions		
Political Opinion				
Racial Group				

Additional Considerations

	Multiple Identity Considerations	Details of Impact or potential impact (Positive/Negative)
	<p>Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons). Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.</p>	<p>This policy will affect a breadth of multiple identities but all will be required to meet the evidence requested in the Council policy.</p>

Disability Discrimination Order (NI) 2006

	Does this proposed policy provide an opportunity to:	Yes / No	Explain your reasoning:
	<ul style="list-style-type: none"> - <u>better promote positive attitudes</u> towards disabled people - <u>increase participation</u> by disabled people in public life 	no	<p>This policy is well documented and available from a range of Council sources for any individual wishing to find out the cost of burial.</p> <p>The information will also be made available in an alternative format if required.</p>

Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

Outline what data you could collect in the future to monitor the impact of this policy / decision on <u>equality, good relations and disability duties</u>	Council will monitor for complaints and comments and will collate the Section 75 dimensions of those making complaints or comments within the Council policy.
------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------

I can confirm that the proposed policy / decision have been screened for:-

x	Equality of opportunity and good relations
x	Disabilities duties

On the basis of the answers to the screening questions, I recommend that this policy / decision is:-

x	Screened Out – No EQIA necessary (no impacts)
<input type="checkbox"/>	Screened Out – Mitigating Actions (minor impacts)
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA Please detail actions to be taken:

Screening assessment completed by:-

Name: Sian McConnell-Porter
 Title: Compliance Officer (equality and Safeguarding)
 Date: 01/06/2022
 Signature:SMCP

Director/Head of Service decision approved by:

Name: Graeme Bannister
 Title: Director of Community and Wellbeing
 Date:01/06/2022
 Signature: Via email

If an Equality Impact Assessment is required

Priority Rating for Timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
	Effect on equality of opportunity and good relations	
	Social need	

		Effect on people's daily lives	
		Relevance to a public authority's functions	

Is this Policy Affected by Timetables established by other relevant Public Authorities?	
-----------------------------------------------------------------------------------------	--

Monitoring Recommendation	
---------------------------	--

Approval and Authorisation	Position/Job Title:	Date:
Screened by:		
Approved by:		