

ARDS AND NORTH DOWN BOROUGH COUNCIL

Policy Screening Form

1.	Policy Reference (Equality use only)	E 274
2.	Policy Name	2022/23 Tourism Events Programme
3.	Existing / Revised / New Policy	Existing
4.	Responsible Officer	Head of Tourism
5.	Description of policy to be screened	Each year Council manages and delivers a series of Tourism Events. The Events and the programming of each has remained reasonably consistent since Council merger. Since March 2020 the delivery of Events has been restricted due to Covid 19. In November 2020 Council approved the Borough Events Strategic Direction (BESD) 2021-2026. In January 2021 Council approved a new transition programme based on BESD actions. In the 21/22 season, some events were able to be delivered in line with Governance guidance. Council is now in a position to plan and develop a full events programme for 22/23, subject to Governance guidance.
	Aims and Expected Outcomes – what is the Policy expected to achieve?	To develop, plan and deliver a Tourism Event Programme which can deliver safe, sustainable events meeting the Council Corporate Plan, Integrated Tourism Development and Regeneration Strategy (ITDRS) objectives and implementing actions and recommendations from the BESD. To deliver tourism outcomes during a continuing financially and Covid challenging period.
6.	Section 75 categories which might be expected to benefit and how they may benefit.	All Section 75 categories are expected to benefit from the delivery of the Tourism Event Programme 22/23
7.	Factors which could contribute to / detract from the intended aims / outcomes of the Policy when being implemented	If the Tourism Event Programme is not delivered as intended. The Events sector has been greatly impacted by Covid 19 The events 'landscape' is looking more optimistic as time goes on with confidence in visitors increasing. Possible further restrictions. Financial constraints.

8.	<p>The main stakeholders on whom the policy will impact. For example, Employees, Potential Service Users and Community Groups</p> <p>Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate</p>	<p>The Council, Elected Members, employees, residents of the Borough, visitors to the Borough, businesses and employees within the Borough, local event organisers, service providers and potential providers and attendees at events. Tourism NI, Department of Agriculture, Environment and Rural Affairs (DAERA) as potential funders, Royal Scottish Pipe Band Association, community groups and communities of interest across the Borough, NMNI, Sport NI, Open House Festival, Translink and all blue light agencies.</p>
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9.	<p>Please provide details of other policies which have a bearing on this one.</p> <p>E 42 Battle of Britain Event September 2015</p> <p>E 61 Ards and North Down Borough Council Tourism Event Plan 2016-2017</p> <p>E 62 ANDBC Grants Policy</p> <p>E 66 Safeguarding policy for children, young people and adults who may be vulnerable</p> <p>E 95 ANDBC Tourism Event Plan 2016-2017</p> <p>E 130 Integrated Tourism, Regeneration and Development Strategy</p> <p>E 152 Tourism Events 2018 - 2019</p> <p>E 155 Ards and North Down Borough Council Veterans Event</p> <p>E 163 Community Development Game Plan</p> <p>E 174 ANDBC Events Support Review</p> <p>E 177 Policy for the Provision of Streetscape Christmas Decorations</p> <p>E 181 Tourism Events 2019 – 2020</p> <p>E 185 Ards & North Down Age Friendly Action Plan 2019/2022</p> <p>E 189 ANDBC Borough Events Strategy and Action Plan</p> <p>E 192 Ards and North Down Borough Council Interpretative Signage Policy</p> <p>E 194 Ards and North Down Borough Council Tourism Events Grant Guidance Notes</p> <p>E 196 Ards and North Down Borough Council Corporate Plan 2020-2024</p> <p>E199 Final Borough Events Strategy</p> <p>E 203 Good Relations Strategy and Action Plan 2019 – 2022</p> <p>E 218 ANDBC Car Parking Strategy</p>	<p>Ards and North Down Borough Council</p>
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10. Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to:

Religious Belief

Summary:

The Northern Ireland Census 2011 (NISRA) statistics for the Borough area showed that 75% are or have been brought up in Protestant and Other Christian (including Christian related) religions. While this varied across the borough from 17% in Portaferry ward to 87% in Carrowdore ward this does not have any relation to this policy. These compared to 48% for Northern Ireland as a whole. See table below

Data:

Religion or Religion Brought up in (Numbers with % in brackets)

	All usual residents	Catholic	Protestant and Other Christian (including Christian related)	Other Religions	None
Northern Ireland	1,810,863 (100%)	817,385 (45%)	875,717 (48%)	16,592 (1%)	101,169 (6%)
Ards and North Down Borough Council	156,672 (100%)	20,550 (13%)	117,589 (75%)	1,729 (1%)	16,804 (11%)

Source: [Religion or religion brought up in. Census 2011, NISRA](#)

The ANDBC employee profile shows that

Males	Protestant	Roman Catholic	Other	Total
Full Time	358 (84%)	33(8%)	34(8%)	425 (100%)
Part Time	*(63%)	*(25%)	*(13%)	*8 (100%)
Totals	363(84%)	35(8%)	35(8%)	433(100%)

Females	Protestant	Roman Catholic	Other	Total
Full Time	223(78%)	58(20%)	6(2%)	287(100%)
Part Time	20(54%)	12(32%)	5(14%)	37(100%)
Totals	243(75%)	70(22%)	11(3%)	324(100%)

Total Emp	606(80%)	105(14%)	46(6%)	757(100%)
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[*Small numbers removed as individuals could be identifiable](#)

[Data on agency employees is held by the recruitment agency.**](#)

Political
Opinion

Summary:

Electoral Office data from recent Local Government elections detail the political representation on Ards and North Down Council, The Stormont Executive for this electoral area and Westminster election. This data is an approximate measure of political opinion of the voting electorate within the Borough. Turnout to vote in North Down and Strangford constituencies tend to be lower than the rest of NI suggesting less strong political opinions. Of those who do turn out, the results show preferences for voting Unionist parties.

See table below

Data:

Council Election results

The most recent local council election (2nd May 2019) showed:

	Eligible Electorate	Votes Polled (% Turnout)	Elected Candidate										
			DUP	Sinn Féin	UUP	SDLP	Alliance	Independent	TUV	Green	PUP	Aontu	CCIA
Northern Ireland	1,305,553	687,733 (52.7%)	122	105	75	59	53	24	6	8	3	1	1
Ards and North Down Borough Council	112,077	47,161 (42.1%)	14		8	1	10	3	1	3			
Ards Peninsula (DEA)	16,656	7,369 (44.2%)	3		1	1	1						
Bangor Central (DEA)	17,194	6,678 (38.8%)	2		1		1	1		1			

		Bangor East and Donaghadee (DEA)	16,956	6,915 (40.8%)	2	2	1	1						
		Bangor West (DEA)	13,479	5,448 (40.4%)	1	1	2				1			
		Comber (DEA)	13,681	6,272 (45.8%)	2	1	1			1				
		Hollywood and Clondeboy (DEA)	14,158	6,229 (44.0%)	1	1	2				1			
		Newtownards (DEA)	19,953	8,250 (41.4%)	3	1	2	1						

Source: [The Electoral Office, NI](#)

Racial Group

Summary:
NISRA, NINIS and Northern Ireland Strategic Migration Partnership data provide up to date data. The 2011 census showed that 32,000 (1.8%) of the usually resident population in Northern Ireland is from a minority ethnic background. Within the borough, the 2011 Census showed that 1.5% (2,300) were from a minority ethnic background. Across the borough this ranged from 5.2% in Loughview ward to 0.3% in Lisbane ward.

See table below

Data:

Ethnic Group (Numbers with % in brackets)

	All usual residents	White	Chinese	Indian	Bangladeshi	Other	Black African	Black Other	Mixed	Other
Northern Ireland	1,810,863 (100%)	1,778,449 (98%)	6,303 (0%)	6,198 (0%)	540 (0%)	6,089 (0%)	2,345 (0%)	1271 (0%)	6,014 (0%)	3,654 (0%)
Ards and North Down Borough Council	156,672 (100%)	154,365 (99%)	406 (0%)	283 (0%)	177 (0%)	415 (0%)	139 (0%)	132 (0%)	556 (0%)	199 (0%)
Ards Peninsula	22,797 (100%)	22,641 (99%)	29 (0%)	17 (0%)	5 (0%)	17 (0%)	6 (0%)	2 (0%)	54 (0%)	26 (0%)
Bangor Central	23,524	24,469	105	43	17	43	26	32	11	38

	(100%)	(98%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	9 (0%)	(0%)
Bangor East and Donaghadee	24,892 (100%)	22,648 (99%)	56 (0%)	27 (0%)	10 (0%)	91 (0%)	11 (0%)	2 (0%)	82 (0%)	19 (0%)	
Bangor West	22,946 (100%)	17,763 (98%)	19 (0%)	135	2 (0%)	11 (0%)	3 (0%)	26 (0%)	73 (0%)	15 (0%)	
Comber	18,152 (100%)	18,216 (99%)	30 (0%)	8 (0%)	9 (0%)	35 (0%)	4 (0%)	8 (0%)	55 (0%)	17 (0%)	
Hollywood and Clondeboyne	18,382 (100%)	20,061 (98%)	65 (0%)	31 (0%)	23 (0%)	81 (0%)	81 (0%)	56 (0%)	1 (0%)	61 (0%)	
Newtownards	20,560 (100%)	27,841 (99%)	105 (0%)	20 (0%)	111 (0%)	30 (0%)	8 (0%)	6 (0%)	75 (0%)	20 (0%)	

Source: [Ethnic Group, Census 2011, NISRA](#)

The ANDBC employee profile shows that:

Ethnic Group	Total	Percentage
White	682	78.66%
Black	2	0.23%
Chinese	1	0.12 %
Other	4	0.46%
Did not want to answer	2	0.23%
Left Blank	176	20.3%

Data on agency employees is held by the recruitment agency.**

Age	<p>NISRA have published population projections for the Borough which show that the proportion of those aged 85 and over are expected to more than double within the next 25 years. ANDBC has the highest % population of older people in Northern Ireland. See table below Data: Age Groups (Numbers with % in brackets)</p>				
	0-15	16-39	40-64	65+	Total
Northern Ireland	385,200 (21%)	583,116 (31%)	591,481 (32%)	291,824 (16%)	1,851,621 (100%)
Ards and North	29,801	43,239	54,094	31,663	158,797

Down Council	Borough	(19%)	(27%)	(34%)	(20%)	(100%)
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Sources: [Demography and Methodology Branch, NISRA](#)
[World Health Organization](#)

The council has an older age profile of employees as only a small number of new recruitment exercises have been carried out from 2014. The younger population may not identify with such an event as the older population would. In relation to the profile of employees the following identifies them in age bands and gender:

Female		
	16 - 29	Total 20(6%)
	30 - 39	Total 75(23%)
	40 - 49	Total 105 (33%)
	50 - 59	Total 80 (25%)
	60 – 70+	Total 42 (13%)
		322 (100%)
Male		
	16 - 29	Total 26 (6%)
	30 - 39	Total 83(19%)
	40 - 49	Total 121(27%)
	50 - 59	Total 176 (39%)
	60 – 70+	Total 41 (9%)
		447 (100%)

Data on agency employees is held by the recruitment agency.**

Marital Status

The 2011 Northern Ireland Census showed that 48% of adults (those aged over 16 years of age) in Northern Ireland were either married or in a registered same-sex civil partnership. Within the borough, 54% of adults fell into this category. This varies across the borough from 36% in Central (Ards) ward to 64% in Lisbane ward.

See table below

Data:

Marital Status (All aged 16+) (Numbers with % in brackets)

	All usual residents	Single (never married or never registered a same-sex civil partnership)	Married	In a registered same-sex civil partnership	legally married or still legally in a same-sex civil partnership)	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	Widowed or surviving partner from a same-sex civil partnership
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Northern Ireland	1,431,540 (100%)	517,393 (36%)	68,081 (48%)	1,243 (0%)	56,911 (4%)	78,074 (5%)	97,088 (7%)
Ards and North Down Borough Council	126,945 (100%)	36,730 (29%)	67,866 (53%)	12,033 (0%)	4,328 (3%)	8,548 (7%)	9,350 (7%)

Source: [Northern Ireland 2011 Census, Marital Status](#)

The ANDBC employee profile shows that:

Marital Status	Total	Percentage
Single	180	20.76%
Married	405	46.71%
Divorced	35	4.04%
Co Habiting	14	1.61%
Separated	25	2.88%
Civil Partnership	1	0.12%
Left Blank	207	23.88%

Data on agency employees is held by the recruitment agency.**

Sexual orientation	<p>Summary: It should be noted that no reliable data is available on sexual orientation-NISRA are currently examining methodology on how to measure this. However, the 2011 census indicates that less than 1% of the Northern Ireland adult population (those aged 16 years and over) were in a registered same-sex civil partnership. This was similar to the borough as a whole. The Continuous Household Survey in Northern Ireland estimated this figure between 0.9% and 1.9% in 2015-2016. The Office for National Statistics estimates a similar range for the United Kingdom (1.7%).</p> <p>Source: Northern Ireland 2011 Census, Marital Status ONS 2015 Sexual Identity</p>
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Men & Women generally	<p>According to census (NISRA) almost half of the population of Northern Ireland were male (49%) and this was similar throughout Ards and North Down Borough Council (48%). See table below</p> <p>Data:</p> <table border="1"> <thead> <tr> <th></th> <th>Males</th> <th>Females</th> <th>All</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>887,323 (49%)</td> <td>923,540 (51%)</td> <td>1,810,863 (100%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>75,920 (48%)</td> <td>80,752 (52%)</td> <td>156,672(100%)</td> </tr> </tbody> </table>		Males	Females	All	Northern Ireland	887,323 (49%)	923,540 (51%)	1,810,863 (100%)	Ards and North Down Borough Council	75,920 (48%)	80,752 (52%)	156,672(100%)
	Males	Females	All										
Northern Ireland	887,323 (49%)	923,540 (51%)	1,810,863 (100%)										
Ards and North Down Borough Council	75,920 (48%)	80,752 (52%)	156,672(100%)										

Source: [Age Structure, Census 2011, NISRA](#)
[Review of statistical classification and delineation of settlements, NISRA](#)

The ANDBC employment Profile shows that:

Gender	Total	Percentage
Male	511	58.94%
Female	356	41.06%

Data on agency employees is held by the recruitment agency.**

Disability

The 2011 Census (NISRA) showed that 20% of the population in Ards and North Down area had a health issue or disability (including those related to old age) which has lasted or expected to last at least 12 months. (This was similar to the Northern Ireland figure of 21%.)

Disability Living Allowances, 2015

	2015 (Disability Living Allowance Recipients)	2015 (Multiple Disability Benefits) *MDB is aggregated data from Attendance Allowance, Disability Living Allowance, Incapacity Benefit and Severe Disablement Allowance data, and data for Employment and Support allowance
Northern Ireland	209,280	251,490
Ards and North Down Borough Council	13,840	18,080
Ards Peninsula	2,920	n/a
Bangor Central	2,250	n/a
Bangor East and Donaghadee	1,740	n/a
Bangor West	1,650	n/a
Comber	1,270	n/a
Holywood and Clondeboy	1,180	n/a
Newtownards	2,840	n/a

[Northern Ireland Census 2011 Long-term health problem or disability by long-term problem or disability](#)

The ANDBC employment Profile shows:

		<table border="1"> <thead> <tr> <th>Disabled</th> <th>Total</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Yes</td> <td>35</td> <td>4.04%</td> </tr> <tr> <td>No</td> <td>832</td> <td>95.96%</td> </tr> </tbody> </table> <p>Data on agency employees is held by the recruitment agency.**</p>	Disabled	Total	Percentage	Yes	35	4.04%	No	832	95.96%												
Disabled	Total	Percentage																					
Yes	35	4.04%																					
No	832	95.96%																					
	Dependents	<p>Summary: In considering this dimension the following have been included: persons with responsibility for the care of a child, children, a person with a disability and or an older person. According to the Continuous Household Survey, 2013-2016, 37% of Ards and North Down claimed to have a dependent (This did not differentiate on the type of dependent). According to the 2011 Census, 7,474 households in Ards and North Down had a dependent child under the age of 4 (This might give an indication on the numbers who would have buggies or prams). Sources: Continuous Household Survey</p> <p>The ANDBC employment Profile shows that:</p> <table border="1"> <thead> <tr> <th>Family Status</th> <th>Total</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Child or Children</td> <td>270</td> <td>31.14%</td> </tr> <tr> <td>Dependant Elderly Person</td> <td>19</td> <td>2.19%</td> </tr> <tr> <td>Physical/ Mental/ Ill Health/Disability</td> <td>5</td> <td>0.58%</td> </tr> <tr> <td>Other</td> <td>5</td> <td>0.58%</td> </tr> <tr> <td>None</td> <td>203</td> <td>23.41%</td> </tr> <tr> <td>Left Blank</td> <td>365</td> <td>42.1%</td> </tr> </tbody> </table> <p>Data on agency employees is held by the recruitment agency.**</p>	Family Status	Total	Percentage	Child or Children	270	31.14%	Dependant Elderly Person	19	2.19%	Physical/ Mental/ Ill Health/Disability	5	0.58%	Other	5	0.58%	None	203	23.41%	Left Blank	365	42.1%
Family Status	Total	Percentage																					
Child or Children	270	31.14%																					
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Physical/ Mental/ Ill Health/Disability	5	0.58%																					
Other	5	0.58%																					
None	203	23.41%																					
Left Blank	365	42.1%																					

11.	Based on data previously provided what are the needs, experiences, and priorities for each of the following categories, in relation to this policy/decision?	
	Religious Belief	<p>A festival or event as defined in the Borough Events Strategic Direction 'festivals and events are not 'business as usual' and provide opportunities for shared public celebrations, distinctive from everyday cultural activity. They are inherently diverse and will engage with all multiple identities as represented within Section 75 legislation.</p> <p>The range of needs of attendees will be considered in preparing for each event and will be determined by the event aim and purpose, topography of the site(s), previous identified needs and local knowledge.</p>
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

		The organizing, planning and delivery individuals and groups will all be provided with a range of appropriate training to best support the delivery and build capacity in the sector to meet the varied needs of organisers and prospective attendees.
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Does this Policy require an Equality Impact Assessment?

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	The festivals and events portfolio will be broad and appropriate to the area in which it is to be hosted as well as other criteria. It will aim to engage with the breadth of potential attendees and recognises all Section 75 dimensions will have their needs considered and addressed. The document will be delivered within the Council's Integrated Tourism, Regeneration and Economic Development Strategy and Integrated Arts and Heritage Strategy. Support for all organisers and those delivering events will be arranged in advance to ensure they have the skills and knowledge to plan and deliver to meet identified needs of all Section 75 dimensions.	None
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	No as the programme will consider the range of needs of all previous attendees and potential attendees and ensure these are addressed. The portfolio will also have regard to the Council's commitment to promote equality of opportunity across all its services and be delivered within the Council's Integrated Tourism, Regeneration and Development Strategy and Arts and Heritage Strategy.	
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		

Dependents	The events, in planning, will consider and make adjustments for younger children, young adults, older people, those with dependents and those with a disability as well as a range of other dimensions that may be identified in particular for the event and will ensure they are inclusive of a breadth of identified needs and interests.
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3.	To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?							
		<table border="1"> <tr> <th>Details of Impact</th> <th>Level of Impact Minor/Major/None</th> </tr> <tr> <td>Religious Belief</td> <td rowspan="3">Minor as the events programme will have regard to the promotion of good relations throughout the Borough.</td> </tr> <tr> <td>Political Opinion</td> </tr> <tr> <td>Racial Group</td> </tr> </table>	Details of Impact	Level of Impact Minor/Major/None	Religious Belief	Minor as the events programme will have regard to the promotion of good relations throughout the Borough.	Political Opinion	Racial Group
	Details of Impact	Level of Impact Minor/Major/None						
	Religious Belief	Minor as the events programme will have regard to the promotion of good relations throughout the Borough.						
Political Opinion								
Racial Group								

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?							
		<table border="1"> <tr> <th>If "Yes" provide details</th> <th>If "No" provide details</th> </tr> <tr> <td>Religious Belief</td> <td rowspan="3">No as the portfolio will be delivered within the Council's Integrated Tourism, Regeneration and Development Strategy.</td> </tr> <tr> <td>Political Opinion</td> </tr> <tr> <td>Racial Group</td> </tr> </table>	If "Yes" provide details	If "No" provide details	Religious Belief	No as the portfolio will be delivered within the Council's Integrated Tourism, Regeneration and Development Strategy.	Political Opinion	Racial Group
	If "Yes" provide details	If "No" provide details						
	Religious Belief	No as the portfolio will be delivered within the Council's Integrated Tourism, Regeneration and Development Strategy.						
Political Opinion								
Racial Group								

Additional Considerations

Multiple Identity Considerations	Details of Impact or potential impact (Positive/Negative)
<p>Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons). Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.</p>	<p>The programme will be based on events management experience, research and use of the Event Impact Radar to assess economic, cultural and social outcomes, taking account of current provision and new ideas. Each will be designed and agreed based on previous event management experience and comments and complaints received in surveys, feedback and comments received in the development of this document.</p> <p>This policy has considered a range of multiple identities. The events will be open to all with specific needs and age appropriate activities will be considered throughout all events. All activities within each event will consider the broad and diverse range of potential attendees. Activities at some events may be identified for younger or older age groups or quieter areas for those who have specific needs</p>

Disability Discrimination Order (NI) 2006

Does this proposed policy provide an opportunity to?	Yes / No	Explain your reasoning:
<ul style="list-style-type: none"> - <u>better promote positive attitudes</u> towards disabled people - <u>increase participation</u> by disabled people in public life 	Yes	<p>This programme will ensure the needs of those with a disability and their carers are addressed. This will be through ensuring a disability audit is carried out prior to each event and appropriate reasonable adjustments made. Learning from previous events will be used in all forward planning. Individuals will be informed via marketing channels and on the website that where a specific need exists this will be considered in advance and reasonable adjustments made. Quiet areas and accessible toilet facilities will be made available at larger events where possible. Signage and all information will be in accessible format where possible.</p> <p>Information on events is made available in a range of formats on request and advertised through some disability representative groups.</p> <p>Mobiloo will be present at all events over a duration of 4 hours and all training will include disability awareness in preparation and delivery and include JAM Card, Dementia Awareness etc.</p>

Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

Outline what data you could collect in the future to monitor the impact of this policy / decision on <u>equality, good relations, and disability duties</u>	Disability audit information, site visits and consideration of site plans to ensure feasibility of layout for the event. Complaints and compliments.
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I can confirm that the proposed policy / decision has been screened for: -

<input checked="" type="checkbox"/>	Equality of opportunity and good relations
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<input checked="" type="checkbox"/>	Disabilities duties
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On the basis of the answers to the screening questions, I recommend that this policy / decision is: -

<input checked="" type="checkbox"/>	Screened Out – No EQIA necessary (no impacts)
<input type="checkbox"/>	Screened Out – Mitigating Actions (minor impacts)
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA
	Please detail actions to be taken:

Screening assessment completed by: -

Name: Jemma Snell
 Title: Events Officer
 Date: 31/3/22
 Signature: Jemma Snell

Director/Head of Service decision approved by:

Name: Sharon Mahaffy
 Title: Head of Tourism
 Date: 31 March 2022
 Signature: SMahaffy

If an Equality Impact Assessment is required

Priority Rating for Timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
	Effect on equality of opportunity and good relations	
	Social need	
	Effect on people’s daily lives	
	Relevance to a public authority’s functions	

Is this Policy Affected by Timetables established by other relevant Public Authorities?	
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Monitoring Recommendation	
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	Approval and Authorisation	Position/Job Title:	Date:
	Screened by:		
	Approved by:		