

## **ARDS AND NORTH DOWN BOROUGH COUNCIL**

29 January 2025

Dear Sir/Madam

You are hereby invited to attend a hybrid meeting (in person and via Zoom) of the Environment Committee of Ards and North Down Borough Council in the Council Chamber, 2 Church Street, Newtownards on **Wednesday, 5 February 2025** commencing at **7.00pm**.

Yours faithfully

Susie McCullough  
Chief Executive  
Ards and North Down Borough Council

### **A G E N D A**

1. Apologies
2. Declarations of Interest

#### **Reports for Approval**

3. Street Naming – Loughry View, Newtownards (Report attached)
4. Licensing Fees 2024/25 (Report attached)

#### **Items Delegated for Approval**

5. Grant of an Entertainments Licence (Report attached)

#### **Reports for Noting**

6. ANDBC Estimated 2025/26 pEPR Payment – Provisional Notice of Assessment (Report attached)
7. Q2 Licensing Activity Report (July to Sept 2024) (Copy attached)
8. Winter Coat Project 2024 (Report attached)
9. Dog Licencing and XL Bully Exemptions (Report attached)
10. Harbour Safety Update (Report attached)
11. Notices of Motion

## 12. Any Other Notified Business

**\*\*\*ITEMS 13-15 IN CONFIDENCE\*\*\*****Reports for Approval**

13. Awards of Tenders for the Recycling of Various HRC Waste Streams (Report attached)

14. Extension of Tenders Received for the Collection and Treatment of Various HRC Waste Streams (Report attached)

15. Tender for the Supply, Installation, Operation and Maintenance of Electric Vehicle Chargepoints for the NI Electric Vehicle Consortium (Report attached)

**Circulated for Information**

- a) DAERA Letter dated 10 January 2025 – Nappy Collection Scheme  
(correspondence attached)

**MEMBERSHIP OF ENVIRONMENT COMMITTEE (16 Members)**

Alderman Armstrong-Cotter	Councillor Irwin
Councillor Blaney	Councillor Kerr
Councillor Boyle	Alderman McAlpine (Chair)
Alderman Cummings	Councillor McKee
Councillor Cathcart	Councillor McKimm
Councillor L Douglas	Councillor McLaren (Vice Chair)
Councillor Edmund	Councillor Morgan
Councillor Harbinson	Councillor Wray

Unclassified

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**ITEM 3****Ards and North Down Borough Council**

Report Classification	Unclassified
Exemption Reason	Not Applicable
Council/Committee	Environment Committee
Date of Meeting	05 February 2025
Responsible Director	Director of Environment
Responsible Head of Service	Head of Regulatory Services (Interim)
Date of Report	10 January 2025
File Reference	FP/2024/0855/MAST / 91200
Legislation	Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Street Naming - Loughry View, Newtownards
Attachments	

A small development comprising of eight dwellings, is currently under construction on lands at 118 Movilla Road, Newtownards.

Both the developer and their architect were invited via email to suggest a street name when Building Control received the works application in April 2024, again in June 2024 and finally in November 2024. The Building Control department has not received a suggestion to date, even after the developer acknowledged receiving the emails.

The development has continued to progress on site and most of the eight dwellings are nearing completion. Therefore, as per the Street Naming Policy, the Building Control department has now suggested a name to ensure that house purchases can be completed and to allow rates to be collected.

The Building Control department previously suggested the name Milford Mews due to the close proximity to an existing development known as Milford Manor.

Not Applicable

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However, following a street naming report brought to the January 2025 Environment Committee, the Building Control department was requested to suggest another name.

The developer has now suggested an alternative name of Loughry View for the development.

The townland of Loughriscouse is in very close proximity to their development and is the adjacent townland to Ballyalicoock, where their development is located, which cannot be used for a suitable street name. The name Loughry View reflects the development's location beside the Loughriscouse townland and its scenic view of the fields bordering Loughriscouse.

### **RECOMMENDATION**

It is recommended that Council adopt the street name of Loughry View for this development.

Unclassified

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**ITEM 4****Ards and North Down Borough Council**

Report Classification	Unclassified
Exemption Reason	Not Applicable
Council/Committee	Environment Committee
Date of Meeting	05 February 2025
Responsible Director	Director of Environment
Responsible Head of Service	Head of Regulatory Services (Interim)
Date of Report	20 January 2025
File Reference	LR /PC
Legislation	Licensing of Pavement Cafes Act (NI) 2014 Street Trading Act (NI) 2001 The Road Traffic Regulation (NI) Order 1997
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Licensing Fees 2024/25
Attachments	None

In line with the budget setting process, the fees for the various Licences issued by Licensing and Regulatory Services have been reviewed and compared with fees of other Councils. Some fees in Ards and North Down are lower than those of other Councils and do not adequately reflect the actual cost of administering the licence, and it is therefore proposed that fees are increased as follows:

**Pavement Café Licences**

The Council is permitted to charge a fee to administer the Pavement Café Licensing regime and Pavement Café Licences are granted for a period of three years on both application and on renewal. Within the 2025/26 year, there will be a change in Pavement Café guidance which will increase the amount of Officer time dedicated to each licence.

Not Applicable

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Although the licence fee is paid in full on application, the proposed fees equate to a £75 fee per annum with a £75 initial application fee.

<b>PAVEMENT CAFÉ (3 Year Licence)</b>		
	Current Fee	Proposed Fee
Application	£240	£300
Renewal	£160	£225
Variation of Licence	£91	£100

### Street Trading Licences

There are a number of designated Street Trading pitches across the Borough which are occupied by Stationary Traders, while a Mobile Trader is typically one who moves from place to place selling their goods. Both licences are issued for a period of three years.

Although the licence fee is paid in full at the time of application or renewal, the proposed Stationary Licence fee equates to £125 per annum and the Mobile Licence fee to £100 per annum.

Temporary licences are issued to traders to allow them to trade at a specific event.

<b>Street Trading</b>		
	Current Fee	Proposed Fee
Stationary Trader (3 Year Licence)	£286	£375 For those wishing to use multiple designated pitches, an additional £125 per pitch will apply
Mobile Trader (3 Year Licence)	£137	£300
Temporary Licence (fee per trader)	£10	£20
Variation of Licence	£39	£60

Not Applicable

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## Road Closure Notices

The Council must advertise Road Closure Notices in the local newspaper. The cost of an advert is dependent on its size, and the proposed increase in fees is to assist with covering the cost of this advert to the Council.

Adverts for filming events tend to incur a larger cost to the Council due to their nature, and two advertisement costs are incurred where events with a geographical location within an area covered by more than one local newspaper.

Road Closure Notice		
	Current Fee	Proposed Fee
Special Event	£293	Filming on a public road £400  All other events £350  Where Licensing and Regulatory Services determine that an event must be advertised in more than one local paper due to the geographical location within the Borough, the cost of the additional advert will be also be recouped from the event organiser.
Small Special Event	£160	£170

Other fees, where not set out in legislation, will be amended in line with the Council's Income and Charging Policy.

## RECOMMENDATION

It is recommended that the Council agrees the proposed fee increases for Pavement Café Licences, Street Trading Licences and Road Closure Notices.

Unclassified

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**ITEM 5****Ards and North Down Borough Council**

Report Classification	Unclassified
Exemption Reason	Not Applicable
Council/Committee	Environment Committee
Date of Meeting	05 February 2025
Responsible Director	Director of Environment
Responsible Head of Service	Head of Regulatory Services (Interim)
Date of Report	17 January 2025
File Reference	90101
Legislation	The Local Government (Miscellaneous Provisions) (NI) Order 1985
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Grant of an Entertainments Licence
Attachments	None

An application has been received for the Grant of an Entertainments Licence as follows:

**1. Donaghadee Parish Church Halls, Church Lane, Donaghadee, BT21 0AJ**

**Applicant:** David Sloan, 45 The Meadows, Donaghadee, BT21 0JG

**Days and Hours:**

Occasional Licence: 14 unspecified days within 12 months

Monday – Sunday 9am – 11:30pm

**Type of entertainment:**

Dancing, singing or music or any other entertainment of a like kind.  
A theatrical performance.

There have been no objections received from PSNI, NIFRS or Environmental Health.



Not Applicable

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### **RECOMMENDATION**

It is recommended that the Council grants an Entertainments Licence to Donaghadee Parish Church Halls subject to satisfactory final inspection by Licensing and Regulatory Services.

Unclassified

# ITEM 6

## Ards and North Down Borough Council

Report Classification	Unclassified
Exemption Reason	Not Applicable
Council/Committee	Environment Committee
Date of Meeting	05 February 2025
Responsible Director	Director of Environment
Responsible Head of Service	Head of Waste and Cleansing Services
Date of Report	09 January 2025
File Reference	69001
Legislation	Draft Producer Responsibility Obligations (Packaging and Packaging Waste) Regulations 2024
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Other <input checked="" type="checkbox"/> If other, please add comment below: N/A
Subject	Ards and North Down Borough Council Estimated 2025/26 pEPR Payment – Provisional Notice of Assessment
Attachments	

### 1.0 Background

The Producer Responsibility Obligations (Packaging and Packaging Waste) Regulations, which are draft extended producer responsibility (EPR) regulations, were laid in Parliament on 24 October 2024 and introduce the extended producer responsibility regime for packaging (packaging EPR) in the UK.

Significant changes have been made to the draft EPR Regulations 2024 following the government's July 2023 consultation. These include the definition of household packaging and of brand owner, for drinks containers reporting, a single date for introduction of recyclability labelling of 1 April 2027 and to disposal costs and fees. The UK government is committed to exploring ways to ensure greater producer and industry leadership, integration and engagement within packaging EPR.

Not Applicable

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## Rationale for Introduction of packaging EPR regulations

Packaging EPR is being introduced under powers in the Environment Act 2021, to ensure producers pay the full net cost of managing their products at end of life to incentivise them to design their products with sustainability in mind.

These regulations impose obligations on producers for household packaging waste, to ensure that a proportion of the packaging they supply by material type (card, glass, plastic, metal) is recycled and that they provide information on its disposal. Both civil sanctions and criminal prosecution are available for non-compliance. Most producers are expected to join a compliance scheme to meet their obligations.

## Responsibility for the EPR scheme

A producer responsible organisation (PRO) will run the packaging EPR scheme. The PRO will be made up of packaging producers who will manage the day-to-day running of the scheme. The PRO will say what materials are recyclable and how recyclable they are. It will work with the government and also see whether the collections that are being made at the household level by local authorities are efficient and effective.

## Commencement of EPR regulations

Producers are required to register by 1 April 2025 and may have already been reporting data. The draft EPR Regulations 2024 will repeal and replace a set of interim packaging EPR data reporting regulations and will revoke and expand the Producer Responsibility Obligations (Packaging Waste) Regulations 2007.

## 2.0 Ards and North Down Borough Council Provisional Notice of Assessment - Year 1 of the Scheme - Financial Year 2025 to 2026

The Council recently received a draft notice of assessment indicating our estimated total pEPR payment for Financial Year 2025 to 2026, amounting to **£2,788,000**. The notification states that this value is an estimate only, it has been rounded to the nearest £1000 and is subject to change. A further notice of assessment will be provided once the draft Producer Responsibility Obligations (Packaging and Packaging Waste) Regulations are in force.

Our payment covers estimated net efficient costs associated with collection and disposal of household packaging waste from kerbside and communal collections, waste brought to Household Waste and Recycling Centres (HWRCs) and bring sites only.

In accordance with the draft Producer Responsibility Obligations (Packaging and Packaging Waste) Regulations waste management costs associated with the following are excluded from pEPR payments in year 1:

- A. Drinks containers made of any material other than glass (as per the draft regulations, waste management costs associated with the following are excluded from pEPR payments in year 1: drinks containers made from polyethylene terephthalate (PET), steel, or aluminium between 150ml – 3l in size. This exclusion is until 2028. All drinks containers will be in scope from 2028 if a Deposit Return Scheme (DRS) is not in place by that time.

Not Applicable

- B. Binned waste and littered packaging waste
- C. Business waste
- D. Packaging collected within food and garden waste services

The payment will only cover the estimated cost of managing the in-scope (household) packaging element of the waste stream, subject to the above exceptions. Packaging is categorised depending on the material from which it is made into aluminium, fibre-based composite, glass, paper and card, plastic, steel, wood, and other materials.

In calculating the amount payable to the Council, a model (the Local Authority Packaging Cost and Performance model or LAPCAP) developed by Defra on behalf of the four nations has been used to determine the estimated net efficient costs incurred by every local authority (LA) in the UK for the management of household packaging waste. In line with the draft Producer Responsibility Obligations (Packaging and Packaging Waste) Regulations and where relevant to your authority, LAPCAP consider the following factors in determining your estimated net efficient costs:

1. The frequency, pattern and type of collections of household packaging waste undertaken within your LA.
2. The population density in your relevant area.
3. The type and accessibility of dwellings in your relevant area.
4. The levels of deprivation in your relevant area.
5. Government policies and the regulatory requirements affecting waste management to which your authority is subject.

### **3.0 Local Authority Performance Effectiveness Metrics and Evaluation Approach for pEPR**

The Extended Producer Responsibility Obligations (Packaging and Packaging Waste) Regulations will require the Scheme Administrator to assess the effectiveness of local authority waste management services.

To support the transition to a circular economy pEPR seeks to increase the amount of packaging that is recycled, and the delivery of effective waste management services by local authorities is a key aspect of achieving this.

The Scheme Administrator is expected to assess effectiveness from the second year of the pEPR scheme, with performance metrics expected to be applied for the first time to local authority reported data covering April 2026 - March 2027.

It is expected that the Scheme Administrator will assess each local authority by its applicable metrics and that authorities will be grouped into one of ten groups to account for factors which are outside a local authority's control such as rurality, deprivation and inaccessibility so that a comparison of performance can be fairly undertaken by the Scheme Administrator. Following this analysis, the bottom 10% of each grouping will be identified and these authorities may qualify for inclusion within an Improvement Action Process (IAP).

Not Applicable

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The IAP is still under development and further engagement will be undertaken to inform the approach. The Improvement Action Process will feed into the improvement process in each UK nation, ensuring that it harmonises with any existing whole service improvement processes and therefore supports the delivery of the environmental outcomes of the policy.

#### **4.0 Budgeting**

Members will be aware that our estimated pEPR award for the forthcoming year has already been considered in the context of the estimates process for 2025-26, and agreement has been reached on how the monies will be treated and managed in that regard.

### **RECOMMENDATION**

It is recommended that Council notes the contents of this report.

Unclassified

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**ITEM 7****Ards and North Down Borough Council**

Report Classification	Unclassified
Exemption Reason	Not Applicable
Council/Committee	Environment Committee
Date of Meeting	05 February 2025
Responsible Director	Director of Environment
Responsible Head of Service	Head of Regulatory Services (Interim)
Date of Report	25 November 2024
File Reference	LQR / 90100
Legislation	
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Licensing Service Performance Report - Quarter 2 2024-25
Attachments	None

**1.0 Introduction**

The information provided in this report covers, unless otherwise stated, the period from **1 July 2024 – 30 September 2024**. The aim of the report is to provide Members with details of some of the key activities of the Licensing Service.

**2.0 Applications Received**

The Service deals with a wide range of licensing functions which require the Officers to consult with the PSNI, NIFRS and a range of other Council Services in making their assessment of an application.

Not Applicable

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	<b>Period of Report 1 July 2024 – 30 September 2024</b>	<b>Same quarter last year 1 July 2023 – 30 September 2023</b>
<b>Entertainments Licence</b>	<b>40</b>	<b>30</b>
<b>Cinema Licence</b>	<b>0</b>	<b>0</b>
<b>Amusement Permits</b>	<b>4</b>	<b>0</b>
<b>Marriage and Civil Partnership Place Approval</b>	<b>0</b>	<b>1</b>
<b>Pavement Café Licence</b>	<b>2</b>	<b>3</b>
<b>Street Trading Licence</b>	<b>0</b>	<b>0</b>
<b>Lottery Permits</b>	<b>1</b>	<b>0</b>

Most of the licences issued are renewals and hence the workload is constant year on year. Renewing a licence still entails considerable work when assessing the application and consulting with the other bodies.

### 3.0 Regulatory Approvals

This is the number of licences, approvals and permits that have been processed and issued.

	<b>Period of Report 1 July 2024 – 30 September 2024</b>	<b>Same quarter last year 1 July 2023 – 30 September 2023</b>
<b>Entertainment Licence</b>	<b>47</b>	<b>37</b>
<b>Cinema Licence</b>	<b>0</b>	<b>0</b>
<b>Amusement Permits</b>	<b>3</b>	<b>0</b>
<b>Marriage and Civil Partnership Place Approval</b>	<b>0</b>	<b>1</b>
<b>Pavement Café Licence</b>	<b>1</b>	<b>11</b>
<b>Street Trading Licence</b>	<b>1</b>	<b>1</b>
<b>Lottery Permits</b>	<b>0</b>	<b>0</b>

Not Applicable

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#### 4.0 Inspections

The Service carries out a range of inspections in connection with the grant and renewal of licences to establish if the premises are suitable. In some cases, officers inspect with the NIFRS.

During performance, inspections are an important element in ensuring the licensees are abiding by their licence terms and conditions and that premises are safe for patrons.

	<b>Period of Report 1 July 2024 – 30 September 2024</b>	<b>Same quarter last year 1 July 2023 – 30 September 2023</b>
<b>Initial/ renewal Entertainment Licence Inspections</b>	<b>15</b>	<b>22</b>
<b>During performance Inspections</b>	<b>35</b>	<b>50</b>
<b>Initial Inspections of Street Cafes</b>	<b>0</b>	<b>0</b>
<b>Initial Inspections of Places of Marriage and Civil part.</b>	<b>0</b>	<b>0</b>

The Service has an annual planned programme of 'during performance inspections' which concentrates on the higher risk premises such as night clubs through the year.

#### 5.0 High Hedges

High Hedge legislation requires complainants to attempt to resolve their complaint informally prior to lodging a formal complaint with the fee of £360. This generates a large volume of queries for officers in an advisory role, which are not reflected in these statistics.

	<b>Period of Report 1 July 2024 – 30 September 2024</b>	<b>Same quarter last year 1 July 2023 – 30 September 2023</b>
<b>Formal Complaints</b>	<b>0</b>	<b>1</b>



Not Applicable

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**6.0 CCTV incidents****Period: 1 April 2024 – 30 June 2024**

<b>Date</b>	<b>Location</b>	<b>Incident</b>	<b>Action</b>
17/7/24	High Street, Bangor	Assault	CCTV requested and provided to PSNI
24/7/24	High Street, Newtownards	Traffic collision	CCTV requested and provided to PSNI
3/8/24	High Street, Bangor	Unnotified parade	CCTV requested and provided to PSNI
8/8/24	High Street, Bangor	3 males fighting	No request made
23/8/24	High Street, Bangor	2 females fighting	No request made
14/9/24	Regent Street, Newtownards	PSNI request to record specific persons in street	Requested by PSNI and actioned
18/9/24	High Street, Bangor	Assault	CCTV requested and provided to PSNI
29/9/24	High Street, Bangor	2 males Fighting	No request made

**7.0 Off Street Car Parking**

The Council currently operates 22 pay and display car parks in Bangor, Holywood and Newtownards.

**Table 1: Income from Ticket Sales**

	<b>Period of Report 1 July 2024 – 30 September 2024</b>	<b>Previous year 1 July 2023 – 30 September 2023</b>
<b>Income from ticket sales</b>	161,874.20	194,166.61

Not Applicable

**Table 2: PCN's Issued**

	<b>Period of Report 1 July 2024 – 30 September 2024</b>	<b>Previous year 1 July 2023 – 30 September 2023</b>
<b>Total</b>	921	971

**RECOMMENDATION**

It is recommended that the Council notes this report.

Unclassified

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**ITEM 8****Ards and North Down Borough Council**

Report Classification	Unclassified
Exemption Reason	Not Applicable
Council/Committee	Environment Committee
Date of Meeting	05 February 2025
Responsible Director	Director of Environment
Responsible Head of Service	Head of Waste and Cleansing Services
Date of Report	13 January 2025
File Reference	69001
Legislation	
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Review of Winter Coat Project 2024
Attachments	

Members may recall a report brought to the November 2024 meeting of the Environment Committee, relating to a joint initiative between the Council and two voluntary organisations, Orchardville and Redeeming our Communities (ROC), aimed at making warm winter coats available free of charge to those who need them.

The Recycling Team liaised with the Community Centre and Halls Team and organised the following times and venues for donation drop offs (grouped by town but not in date order).

- Hamilton Road Hub 31 October 1000-1630 and 2000-2130
- Hamilton Road Hub 11 November 0930 – 1630 and 1830 – 2130
- Donaghadee Community Centre 29 October 1030-1600 and 1830-2030
- Donaghadee Community Centre 7 November 1000-1600 and 1900-2130
- Kircubbin Community Centre 30 October 1100-1200 and 1730-1830
- Kircubbin Community centre 8 November 0830-1330 and 1830-2100
- Portaferry Market house 30 October 1200-1600 and 1900-2100

Not Applicable

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- Portaferry market house 6 November 1900-2130
- Portavogie Community Centre 5 November 0900-1300 and 1700-2030
- Portavogie Community Centre 12 November 0900-1300 and 1900-2100
- Carrowdore Community Centre 23 October 0900-1630 and 1900-2100
- Carrowdore Community Centre 2 November 1400-1700 and 1900-2130
- Manor Court Community Centre, Newtownards 30 October 1000-1230 and 2000-2200
- Glen Community Centre, Newtownards 8 November 0900-1500 and 1830-2000
- Comber Adult Learning Centre 29 October 1400-1600 and 1730-2100
- Comber Adult Learning centre 12 November 1000-1600 and 1730-2100

The drop-off locations were widely promoted through Council social media channels, and through our Bin-ovation app news section. Further promotion was carried out via posters at our Community Centres.

The response to our request for donations was incredibly successful, with large collections accumulating at some of our community halls, necessitating multiple visits in order to collect the donations and deliver to our partners at Orchardville for sorting and cleaning (if required).

The clothing donated was of a very high standard and met our requirements for the next stage of the Winter Coat project.

The winter coat pop-up shops took place at two locations,

- Bangor Elim Church on 21 November 2024
- Kircubbin Community Centre on Tuesday 17 December

Both events were widely promoted via a range of channels, including:

- Council social media platforms such as Facebook and Instagram
- Council intranet
- The Bin-ovation app

The Recycling Team supported both events by attending and providing an information stall to engage with the public in relation to the three R's (Reduce, Reuse and Recycle) within the Borough.

The Bangor Elim event was well attended, and members of the public were able to avail of tea, coffee, traybakes and hot soup, all of which were greatly appreciated on a very cold day.

The Kircubbin event was quieter (poor weather on the day undoubtedly contributed) but members of the public who attended obtained coats and other items and were engaged with by friendly members of the recycling team.

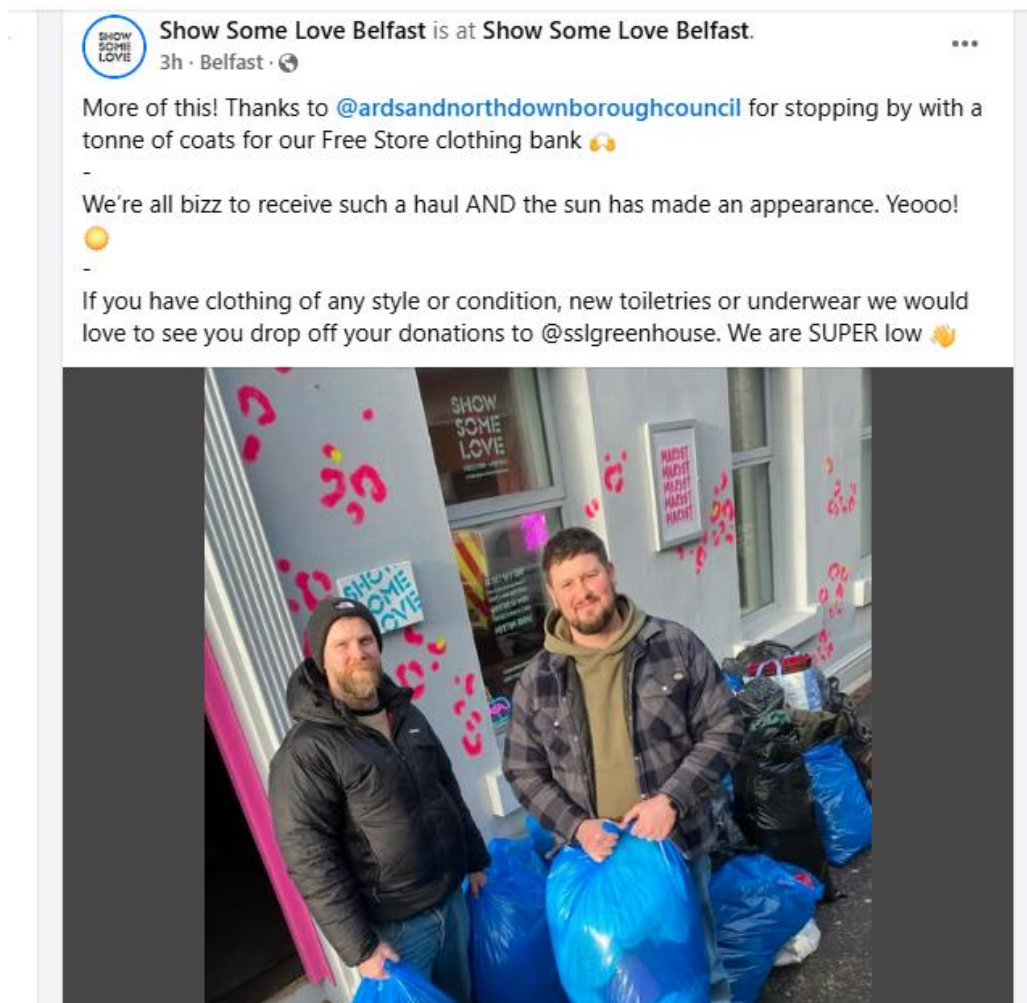
Feedback from attendees of both events was overwhelmingly positive.

Not Applicable

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As a result of the very successful appeal for donations, there were a considerable number of coats and other items of winter clothing left over after the two Winter Coat events.

The Recycling Team actively engaged with several local charities to find a home for these valuable donations. ROC NI, and the County Down Community Rural Network were both contacted, and our enquiries signposted us to 'Show Some Love', a charity that aids the homeless community and tackles fast fashion via several sustainable textile projects. This charity has been able to avail of the leftover clothing, ensuring that all the donations will go to a worthy cause.



This was a successful and very worthwhile initiative, and our recycling team made every effort to maximise the value of all the winter coats that were so thoughtfully and generously donated by citizens from across the Borough. The team will be looking at future opportunities to follow up on this or similar such projects in the future, as part of our aim to promote the social, economic and environmental well-being of the Borough.

### RECOMMENDATION

It is recommended that Council note this report.

Unclassified

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**ITEM 9****Ards and North Down Borough Council**

Report Classification	Unclassified
Exemption Reason	Not Applicable
Council/Committee	Environment Committee
Date of Meeting	05 February 2025
Responsible Director	Director of Environment
Responsible Head of Service	Head of Regulatory Services (Interim)
Date of Report	20 January 2025
File Reference	92000
Legislation	Dogs NI Order 1983 Dogs (Amendment) Act (Northern Ireland) 2011 The Dangerous Dogs (Compensation and Exemption Schemes) Order (Northern Ireland) 2024
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Update on XL Bully Type Dogs and Dog Licensing
Attachments	None

The Dangerous Dogs (Compensation and Exemption Schemes) Order (Northern Ireland) 2024 legislation came into force in July 2024. From that date all XL Bully type dogs are required to be muzzled, on a lead when in public and the dogs must be kept in secure conditions that will stop them from escaping. It is also illegal to breed, sell, exchange, gift or abandon an XL Bully dog.

From 1 January 2025 it became illegal to own an XL Bully without an Exemption Certificate.

To manage the exemption process, the Neighbourhood Environment Team (NET) proactively sought and reached out to the known owners of XL Bully type dogs within the Borough.

Not Applicable

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The department conducted a number of house visits, mail drops, contacted owners by telephone and text to ensure all owners were aware of the new legislation, the owners' responsibilities under that legislation, and to guide them through the exemption application process.

NET have received, processed, and issued 70 Exemption Certificates. This accounts for all licensed XL Bully type dogs in the Borough.

This proactive approach has led to a reduction in the risk of such dogs being released or abandoned and mitigated danger to members of the public.

At a previous Environment Committee, Members asked for details on the total number of dogs licensed within the Borough.

Whilst this number varies from day to day due to licence renewals and variations in ownership levels, the number on our system as of 20 January 2025, was 20,360.

### **RECOMMENDATION**

It is recommended that the Council notes the report.

Unclassified

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**ITEM 10****Ards and North Down Borough Council**

Report Classification	Unclassified
Exemption Reason	Not Applicable
Council/Committee	Environment Committee
Date of Meeting	05 February 2025
Responsible Director	Director of Environment
Responsible Head of Service	Head of Assets and Property Services
Date of Report	22 January 2025
File Reference	65373
Legislation	Harbours Act
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Half Yearly Harbour Safety Update
Attachments	Appendix 1 Harbour Key Performance Indicators Appendix 2 Five Year Safety Plan

**1.0 Background**

This report follows a standardised template to keep Members informed about ongoing safety measures and statistics at our Harbours. It also addresses some key elements of our Marine Safety Management System and specifically the need to keep the Environment Committee, as “Duty Holder” (under the Port Marine Safety Code), fully informed of relevant matters at our Harbours.

This report covers the period 1 July to 31 December 2024.

**2.0 Harbour Key Performance Indicators**

See Appendix 1 attached.



Not Applicable

25

### **3.0 Marine Safety Training Scheme (MSTS)**

The MSTS utilises the income from our slipway permit system to educate local users in a variety of marine based safety initiatives. In this reporting period we planned to have a second water safety day at Groomspoint, but due to adverse weather conditions this had to be cancelled. Consequently, excess funding was released that will be used for MSTS training (First Aid, Powerboat Level 2 and Sea Survival). ANDBC Harbours will be able to part-fund courses for up to 36 candidates during February and March 2025.

### **4.0 Items Reviewed Under the 5-year Safety Plan**

The 5-year safety plan (Appendix 2 attached) sets out a schedule of reviews for our extensive safety plan covering all marine based activities. During this period the following reviews took place:

- Emergency Response Plan
- Oil Spill Response
- Port Waste Management Plan

There are no notable developments from any of the above reviews.

### **5.0 Harbour Stakeholder Group Meeting**

The newly formed harbour stakeholder group was established, with invitations sent to berth holders, harbours fisherman, local water sport and safety groups and Chair of the Environment Committee.

The next meeting is due to take place in March.

### **6.0 Appointment of New Designated Person**

In order to ensure consistency in approach across all harbours under Council ownership, a new Designated Person (DP) has been appointed over our five rural harbours plus Bangor Harbour and Marina.

The newly appointed designated person, Orcades Marine, will carry out their first audit during February and the outcome of this will be reported back to Council in due course.

## **RECOMMENDATION**

It is recommended that Council notes the half yearly harbour safety update.

2024 July to December ANDBC Harbours KPI's

KPI One Navigational Incidents – Objective, to determine the cause of incidents in order to prevent them from reoccurring					
Performance Target - No major incidents, serious injuries or serious pollution as a result of the failure of the harbours MSMS.					
Performance Target - All reported Incidents investigated in a timely basis.					
Performance Target - Identify opportunities for improvement and ensure policies and procedures are reviewed where appropriate.					
KPI Element Record	Number of Instances				
	G'sport	D'dee	B'walter	B'halbert	Cook st
Number of recorded incidents	0	0	0	0	0
Number of incidents afloat	0	0	0	0	0
Number of incidents ashore	0	0	0	0	0
Navigational incidents					
Vessel sinking	0	0	0	0	0
Vessel collision (with another vessel)	0	0	0	0	0
Vessel allision (colliding with a fixed shore structure)	0	0	0	0	0
Vessel grounding	0	0	0	0	0
Breakout (mooring failure / anchor failure)	0	0	0	0	0
Pollution incidents	0	0	0	0	0

2024 July to December ANDBC Harbours KPI's

Fire incidents	0	0	0	0	0
Other notable incidents (Person in water etc)	0	0	0	0	0
TOTALS	0	0	0	0	0
<b>Report and Investigation</b>					
Navigational incidents investigated	0	0	0	0	0
Reportable incidents to the MAIB	0	0	0	0	0
<b>KPI Two Conservancy – Objective, conserve the harbours and their approaches</b>					
Performance Target - Hydrographic Surveys. Ensure that the harbours and their approaches have adequate schedules for hydrographic surveys and that these are undertaken in line with the defined schedules.					
Performance Target - Navigational Lights – In conjunction with the Commissioners of Irish Lights to provide and maintain adequate navigational aids consistent with harbour users.					
Performance Target - Identify opportunities for improvement and ensure policies and procedures are reviewed where appropriate requirements to facilitate safe navigation within the harbours and their approaches. Report to CIL on a quarterly basis.					
Performance Target - Wrecks and Obstructions. Investigate all reported wrecks and obstructions in a timely basis.					
Performance Target - Notices / Warnings – Promulgate Local Notices and Warnings to harbour users of changes to Navigational Aids, depths and other dangers to Navigation.					
Local AtoN's failures	2	0	0	0	0
Hours before AtoN is fully operational	48	0	0	0	0
Navigational risks assessed and revised annually	yes	Yes	yes	yes	yes
Hydrographic information	yes	yes	yes	yes	yes

2024 July to December ANDBC Harbours KPI's

available to Harbour staff					
Date of hydrographic survey	2023	2019	2019	2024	2019
Hydrographic information promulgated to users	yes	yes	yes	yes	yes
Wreck & Obstruction Investigated	N/A	N/A	N/A	N/A	N/A
Warnings - Notice to Mariners issued	yes	yes	yes	yes	yes
<b>KPI Three - Contingency and Emergency Planning</b>					
Performance Target - Review of Emergency Plans and Procedures on an annual basis.					
Performance Target - Undertake desktop / real time exercises at each harbour on an annual basis.					
Emergency plans assessed and revised annually	yes	yes	yes	yes	yes
Emergency exercises undertake.	yes	yes	none	none	none
<b>KPI Four - Consultation - liaison and consult with harbour users</b>					
Performance Target - Arrange regular meetings with harbour users to consult on any navigational issues, safety issues, conservancy, and leisure activity. At the very least a meeting with each harbour group on an annual basis.					
Meeting with harbour user groups.	yes	yes	yes	yes	yes
<b>KPI Five - Training of Marine Personnel</b>					
Performance Target - Continual Professional Development to ensure all marine personnel are competent to perform their duties.					

2024 July to December ANDBC Harbours KPI's

Harbour Master	Ongoing (see training database)
Marine operative 1	Ongoing (see training database)
Marine operative 2	Ongoing (see training database)
<b>KPI Six - Audit and Review</b>	
Performance Target – Annual review and audit of MSMS by HM & DP	
Performance Target – Duty Holder fully aware of their responsibilities under the PMSC	
Performance Target – DP to issue report to Duty Holder on effectiveness of the MSMS	
Harbour Master to internally review and assess MSMS	Reviewed and updated
Designated Person to assess and audit the MSMS	completed
Designated Person to advise Duty Holder or their role and explain accountability & responsibilities	completed
Designated Person to report to Duty Holder on an annual basis the effectiveness of the MSMS in ensuring compliance with the PMSC.	completed

**Appendix 2- Harbours 5 Year Safety Plan**

Category	Item	2024	2025	2026	2027	2028
Safety Management	Marine Safety Management System	MAR	MAR	MAR	MAR	MAR
Risk Assessments Review	Review Operational Risk Assessments	MAR	MAR	MAR	MAR	MAR
	Review Harbour user risk assessments	MAR	MAR	MAR	MAR	MAR
	Review Navigation Risk Assessments	JUN	JUN	JUN	JUN	JUN
Training Review	Sea Survival (MCA approved)	JAN	JAN	JAN	JAN	JAN
	First Aid (MCA approved)	JAN	JAN	JAN	JAN	JAN
	OSPR 1p, 2p and 5p (MCA approved)	JAN	JAN	JAN	JAN	JAN
	Fire Fighting (MCA approved)	JAN	JAN	JAN	JAN	JAN
	Safety awareness (MCA approved)	JAN	JAN	JAN	JAN	JAN
	Harbour Master Diploma for Snr Marine Op.	n/a	DEC	n/a	n/a	n/a
Conservancy	Hydrographic Survey Ballyhalbert	MAR	n/a	n/a	n/a	n/a
	Hydrographic Survey Cook St	n/a	MAR	n/a	n/a	n/a
	Hydrographic Survey Donaghadee	n/a	n/a	Nov	n/a	n/a
	Hydrographic Survey Ballywalter	n/a	n/a	n/a	Nov	n/a
	Hydrographic Survey Groomsport	n/a	n/a	n/a	n/a	MAR
	Structural Survey Ballyhalbert	MAR	n/a	n/a	n/a	n/a
	Structural Survey Cook St.	n/a	MAR	n/a	n/a	n/a
	Structural Survey Donaghadee	n/a	n/a	Nov	n/a	n/a
	Structural Survey Ballywalter	n/a	n/a	n/a	Nov	n/a
Structural Survey Groomsport	n/a	n/a	n/a	n/a	MAR	
Stakeholder engagement	Marine Safety Engagement Day	APR	APR	APR	APR	APR
	Marine Safety Activity Day	JUL	JUL	JUL	JUL	JUL
	Marine Safety Stakeholder Meeting 1	n/a	FEB	FEB	FEB	FEB
	Marine Safety Stakeholder Meeting 2	JUL	JUL	JUL	JUL	JUL
Emergency Response	Review Emergency Response Plan	JUL	JUL	JUL	JUL	JUL
	Review Oil Spill Response	JUL	JUL	JUL	JUL	JUL
	MCA Review	n/a	n/a	n/a	n/a	JAN
Environmental	Review Port Waste Management Plan	JUN	JUN	JUN	JUN	JUN
	Environmental Audit	OCT	OCT	OCT	OCT	OCT
Harbour Work Boats	Survey by MCA	n/a	n/a	n/a	n/a	JUN
Harbour Work Boats	Self Cert Checks by Harbour Staff	JUN	JUN	JUN	JUN	JUN

**From the Office of the  
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Department of  
**Agriculture, Environment  
and Rural Affairs**

An Roinn

**Talmhaíochta, Comhshaoil  
agus Gnóthaí Tuaithe**

Department of

**Fairmin, Environment  
an' Kintra Matthers**

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Our Ref: COR-1811-2024  
Date: 10 January 2025

Dear Susie

## **NAPPY COLLECTION SCHEME**

Thank you for your correspondence of 11 December 2024 regarding the need for a nappy collection scheme in Northern Ireland to meet recycling targets and to support households if the residual bin capacity is reduced.

The recent *Rethinking Our Resources* consultation included several proposals to increase the quality and quantity of our recycling, including a range of options to restrict the capacity of residual waste collected at the kerbside, while providing an enhanced recycling collection service. The restricted residual waste proposal also included a question on potential exemptions for certain categories, for example, households with larger families, those with medical conditions producing additional waste, and those with more than two children using disposable nappies. Therefore, prior to the implementation of any proposals, potential exemptions for specific categories or groups will be considered and implemented where necessary.

I am aware of the current challenges that exist in terms of infrastructure requirements and end markets for the recycling of nappies and other absorbent hygiene products. While there are no current plans to introduce a specific nappy recycling scheme here, my officials would be keen to explore opportunities and requirements further with local Councils via the existing Government Waste Working Group (GWWG) on this matter.

***Sustainability at the heart of a living, working, active landscape valued by everyone.***

If you are deaf or have a hearing difficulty you can contact the Department via the Next Generation Text Relay Service by dialling 18001 + telephone number.

**INVESTORS IN PEOPLE®**  
We invest in people Standard

Yours sincerely

A handwritten signature in blue ink, appearing to read 'A Muir', with a long horizontal flourish extending to the right.

**ANDREW MUIR MLA**  
**Minister of Agriculture, Environment and Rural Affairs**